

## **ARLINGTON HEIGHTS SCHOOL DISTRICT 25**

1200 S. Dunton Ave.  
Arlington Heights, Illinois 60005

### **School Board Meeting Minutes April 7, 2016**

#### **Regular Meeting into Closed Session**

David Page, President of the Arlington Heights School District 25 Board of Education, called the closed session meeting to order at 6:43 pm. The meeting was held at South Middle School, 400 S. Highland Ave., Arlington Heights, Illinois, on Thursday, April 7, 2016.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Student Disciplinary Cases, **5 ILCS 120/2 (c)(9)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; Litigation, **5 ILCS 120/ (c)(11)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

#### **Regular Meeting**

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order on Thursday, April 7, 2016, at 7:37 pm. It was held at South Middle School, 400 S. Highland Ave., Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Denise Glasgow, Chuck Williams, Brian Cerniglia.

Board members excused: Diana Chrissis, Erin Johannesen, and Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary, staff, and community members.

#### **Recognitions and Presentations**

David Page, on behalf of the Board, extended congratulations to the following:

- Congratulations to D25 Thomas Middle School students participating in the 2016 Chinese Speech Contest sponsored by Midwest Chinese Teacher Alliance. Gold medal winners are: Rachel Sowa, Clara Menninga, and Lucas Van Gelderen; and receiving the Bronze Award are Amélie Smithson and Martin Waz.

- Congratulations to Jenna McCormick, a Top Ten Winner for the Creative Communications Poetry Contest. Her poem was chosen among submissions from Illinois, Indiana, Michigan, Ohio and Wisconsin.
- Congratulations to South Middle School student, Dan Kowalczyk, Geography Bee winner. He qualified to compete at the Illinois Geography Bee on April 1st.
- Congratulations to Thomas Middle School student, Justin Wytmar, Geography Bee winner. He qualified to compete at the Illinois Geography Bee on April 1<sup>st</sup> and finished 15<sup>th</sup> out of 100! Justin also participated in the National History Bee Regional finals and qualified to compete in the Nationals.
- Congratulations to Avaneesh Gokhale, South Middle School student competing in the 10<sup>th</sup> Annual Regional *You Be the Chemist* Challenge held at Schaumburg. Avaneesh did an outstanding job representing South, making it through the 4th round – as a 6th grader, competing against students in the 6th, 7th, and 8th grade!

Community Input - none

Consent Agenda

**Motion:** C. Williams moved and D. Glasgow seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (C) Invoices; (D) Fixed Asset Disposal; (E) Regular and Closed Session Meeting minutes of March 10, 2016. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; C. Williams, yes; and D. Page, yes. Motion carried 4/0.

Communications:

The following reports were received:

- NSSEO – Mr. Page reported a training was held for contract bargaining. The NSSEO budget report is complete.
- IASB – Mr. Cerniglia reported he had attended the North Cook Division dinner meeting on April 5<sup>th</sup>. Paul Timm, PSP, President, RETA Security, Inc., was the speaker for the program, *Improving School Security*.
- ED RED – Ms. Malek said the next meeting is scheduled for Monday, April 11<sup>th</sup>. It is anticipated a TRS representative will be at the meeting to discuss the Early Retirement Option (ERO). It is currently set to expire on June 30, 2016 and it not expected to be renewed. TRS is preparing to issue refunds of the 0.4% contributions members have paid in towards ERO.
- ATA – Ms. Drevlin noted the Just Move It! Challenge would be Saturday, April 16<sup>th</sup>. She said the 11<sup>th</sup> annual Crosstown Showdown between South Middle School and Thomas Middle School will take place Friday, April 8<sup>th</sup>. Proceeds from this event will benefit LOSS, suicide prevention and support to survivors.

Over the years, this event has received over \$50,000 in donations and benefited organizations such as Make-A-Wish Foundation, cancer research, and the Pulmonary Hypertension Association.

There were no reports from the following:

- PTA
- ABC/25 Foundation

### Committee of the Whole Reports

#### **Student Learning**

##### Revisiting Access – Session 2

Mr. Fahnoe first presented “Redefining Access” to the Board on March 10<sup>th</sup> noting that the traditional definition of access meant a device for every student. This is only one component. It should be a sustainable plan on blended curriculum and instruction supported with devices within a strong infrastructure. He has incorporated the discussion from the March meeting and now presents an update, “Revisiting Access – Session 2,” to the Board. A framework model was presented with three components: Discovery, Phase 1, and Phase 2.

*Discovery* included research, conversation, and protocol and logistics. The use of one-to-one programs was reviewed. They met with local teams, staff from District 214 and other districts, and had conversations with professional organizations and vendors. Also included in Discovery was discussion about insurance, expectations, and deployment strategies.

*Phase 1* highlighted content and instruction, deployment, and training. D25 leads with digital curriculum at the middle school and is supportive at the elementary with collaborative and blended learning. There are several deployment options with updated devices on a three-year replacement cycle for every middle school student. One option is to allow students to take a device home, and the other option is to have the device stay at school. There are positives to both options. Phase 1 also includes a focus on staff training, integration and management. Keeping parents informed on how the devices are used in the classroom is also part of the framework.

*Phase 2* includes evaluation and deployment. If devices are kept at school, it is necessary to have a place to store the devices and make sure they are charged. If the devices are sent home with students, charging the device would be their responsibility. Included in evaluation is alignment with and support of curriculum goals and changes in instructional integration and student experiences. Phase 2 would include a timeframe for deployment level and scope.

Board members discussed the pros and cons of having the devices stay at school or sent home with students. Mr. Fahnoe said several conversations and team meetings have taken place regarding the use of devices, instruction, expectations, and financial impact. One point agreed upon is that learning is first and the device is second.

## **Business and Finance**

### **2016-17 Furniture Bid**

Ms. Mallek said the annual furniture bid was close to \$86,000. The district is moving toward a flexible furniture model in an effort to lower costs and meet classroom instruction needs. The furniture bid was put out last month and the recommendation is brought forward to the Board for action.

**Motion:** C. Williams moved and D. Glasgow seconded the motion that the Board of Education award the bid for furniture to Frank Cooney in the amount of \$56,913.43, Lowery McDonnell in the amount of \$13,189 and School Specialty in the amount of \$15,826.63 and reject the bids for cafeteria tables as detailed on the attached summary. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; C. Williams, yes; and D. Page, yes. Motion carried 4/0.

### **2016-17 STEM Lab Furniture Bid**

The Board approved changes to the Middle School Creative Arts Programming that include the new STEM lab. The District is required to bid furniture costs as they are anticipated to be more than \$25,000. To fulfill our legal obligation, the furniture was placed out for bid. A recommendation is brought to the Board.

**Motion:** C. Williams moved and D. Glasgow seconded the motion that the Board of Education Learning Systems in the amount of \$117,677.76 and Frank Cooney in the amount of \$9,576. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; C. Williams, yes; and D. Page, yes. Motion carried 4/0.

## **Building and Grounds -**

### **Construction Project Update**

Mr. Schulz showed a video of the Ivy Hill Elementary and Olive-Mary Stitt Elementary construction sites. He provided an update for each of the schools.

Progress at Ivy Hill includes the following:

- Exterior and interior masonry is now 90% complete
- Roofing is substantially complete
- Windows are scheduled to arrive in early April
- Air handling unit for gym arrived the week of March 28<sup>th</sup> allowing the gym to be enclosed and concrete flooring to be placed
- Mechanical, electrical, plumbing, and HVAC rough-in continues

Olive-Mary Stitt updates include:

- Exterior and interior masonry is substantially complete
- Roofing is substantially complete
- Windows are scheduled to arrive in early April
- Gym concrete floor is complete along with all interior concrete
- Mechanical, electrical, plumbing, and HVAC rough-in continues

### **District Grass Cutting Services for 2016-18**

Mr. Schulz shared bid tabulations for the district grass cutting service. He is recommending the proposed three-year agreement with Gilio Landscape

Contractors, which includes shrub trimming. There is also a provision for a two-year extension.

**Motion:** C. Williams moved and D. Glasgow seconded the motion that the Board of Education award district wide grass cutting for 2016 - 2018 to Gilio Landscape Contractors in the amount of \$116,460. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; C. Williams, yes; and D. Page, yes. Motion carried 4/0.0.

### **Personnel and Planning** - none

### **Superintendent Report**

#### **Enrollment and Facilities – Future Needs**

Dr. Bein shared an enrollment and facility update, and discussed future needs.

Phase 1 of the 2015-16 construction process is underway. This included:

- Building additions at Olive Mary Stitt Elementary & at Ivy Hill Elementary
- Increased math and reading support at Thomas MS and South MS
- Temporary mobile classrooms at Ivy Hill (1 year) and at Windsor (2 years)
- Continue study regarding addition @ Westgate Elementary
- Continue study regarding addition @ Windsor Elementary
- Continue study of possible enrollment/relocation of Early Childhood
- Continue study of Thomas Middle School space needs.

Phase 2 options previously shared included:

- Implement solution @ Westgate Elementary
- Implement solution @ Windsor Elementary
- Possible beginning stage implementation of solutions for specialized programs (Early Childhood, etc.)
- Possible beginning state implementation of solutions for Thomas Middle School space needs.

As part of the Strategic Planning process, a survey was given and results showed a very strong interest in full day kindergarten. This was discussed as part of the Strategic Plan Team meetings on April 8<sup>th</sup> and 9<sup>th</sup>. Another consideration is that increasing enrollments make space a priority at Thomas Middle School. We also need a solution for Windsor and Early Childhood. We also continue to study Westgate's enrollment.

Mr. Chung discussed enrollments and space. Greenbrier currently has 438 students. Included in that number are 166 Early Childhood students. Greenbrier faces a shortage of classroom space. Thomas Middle School has an enrollment of 949 students, with a potential of 1,000 over the next few years. They are running out of options for classrooms. Windsor enrollment trends are upwards and have need of more space. Westgate enrollment trends show a possible decrease, but actual enrollments are different than projections. Administration will continue to watch their numbers.

Ms. Mallek discussed Option A – moving programs at Greenbrier, Dunton, and Windsor. A possible option would be to move Early Childhood out of Greenbrier.

This change would open up six classrooms plus one room from support services. Other options would include moving two mobile classrooms in and three Communications classes from Windsor. Other considerations would involve moving occupational therapy, physical therapy, speech and language pathologists, psychologists, and social workers.

Dunton options include the addition of administration space, which is less costly than classroom space. And relocating Early Childhood to Dunton as well as occupational therapy, physical therapy, speech and language pathologists, psychologists, and social workers.

Mr. Schulz presented Option B – building at four locations.

There are three options for Thomas Middle School:

1. New construction of a gym, fitness center, six classrooms, corridors, and ancillary space. Renovation of the existing stage for Commons expansion and relocation of the fitness center to re-open stage in the existing large gym. Projected costs are \$10,920,350.
2. New construction of three-station gym with stage, a new fitness center, corridors, and ancillary space. Renovations would convert existing gym and locker rooms into five classrooms and small group space; the stage in the large gym would be converted into teaching space; and removal of the stage in the Commons for expansion. Projected costs are \$14,533,316.
3. New construction of three-station gym with stage, a new fitness center, corridors, and ancillary space, and Commons expansion. Renovations converting the existing gym and locker rooms into five classrooms and small group space; the stage in the large gym would be converted into teaching space; and the gym stage converted into teaching space. Projected costs are \$15,332,605.

Option B considerations for Greenbrier include the addition of four new classrooms, support space, and ancillary space. It should also be considered that there is limited space for an addition at Greenbrier and they are already short of parking for staff. Projected costs for Greenbrier are \$3,906,332.

There are two options for Westgate under Option B. They are:

1. Two new classrooms in the existing gym; a new gym; support space to include small offices, small group space, and expanded Commons. Projected costs are \$5,087,660.
2. Three new classrooms; support space including gym expansion, two small offices, two small group spaces, and an expanded Commons; and ancillary space. Projected costs are \$5,332,408.

The option for Windsor includes a new gym, six classrooms, and support space, which includes three offices, three small group spaces, and ancillary space. Projected costs are \$7,913,954.

Dr. Bein said a recommendation will be brought forward to the Board on April 28<sup>th</sup>. This recommendation is likely to include additions to Thomas Middle School and

Windsor Elementary; moving mobile classrooms from Ivy Hill Elementary to Greenbrier Elementary; studying options for full-day kindergarten/EC arrangements with a recommendation to the Board by February/March 2017; and further study of Westgate Elementary.

The timeline for next steps include:

1. April 28, 2016 – recommendations on additions and requesting approval to move ahead with designs
2. May – presentation of financing options
3. June – approval of building designs; decision on financing
4. July – out to bid
5. August – award of bids
6. October – construction begins

Dr. Bein said enrollment challenges still need to be addressed. Phase 2 is a continuation of the study in 2014.

Board members shared their thoughts and questions. The options brought forward have projected costs of \$19M. They said it is important to look at classroom availability versus what is needed. Are the options feasible? Costs would need to be communicated to the community. D25 and Arlington Heights is a highly desirable community. What would it look like in ten years?

**Motion:** C. Williams moved and D. Glasgow seconded the motion that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; C. Williams, yes; and D. Page, yes. Motion carried 4/0.

The Board adjourned at 9:20 pm.

Submitted,

Debbie Williams  
Recording Secretary

Approved: April 28, 2016

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David Page  
President  
Board of Education

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Denise Glasgow  
Secretary  
Board of Education

Date minutes were available for public inspection: April 29, 2016

Date minutes were posted on District website: April 29, 2016