

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes December 17, 2015

Regular Meeting into Closed Session

David Page, President of the Arlington Heights School District 25 Board of Education, called meeting to order at 6:33 p.m. to accept a motion to adjourn into closed session. The meeting was held at Thomas Middle School, 1430 N Belmont Ave., Arlington Heights, Illinois, on Thursday, December 17, 2015.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Litigation, **5 ILCS 120/ (c)(11)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; Student disciplinary cases, **5 ILCS 120/2(c)(9)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order at Thomas Middle School, 1430 N Belmont Ave., Arlington Heights, Illinois, on Thursday, December 17, 2015, at 7:33 p.m. Roll call was noted and the Pledge of Allegiance recited.

Board members present: Denise Glasgow, Erin Johannesen, David Page, Diana Chrissis, Chuck Williams, and Rich Olejniczak

Board members excused: Brian Cerniglia

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Ryan Schulz, Director of Facilities Management; Coletta Hines-Newell, Director of Food Services; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary, staff, and community members.

Recognitions and Presentations – none

Community Input

Jenny Loring (W. Elm St.) expressed her concerns with the video and implementation of information scheduled by the district in preparation for meeting the State requirements for Erin's Law.

Community comments were heard from Tom O'Rourke (Lorraine Dr.), Sharon Takahashi (N. Haddow), Jim Schleker (Crow), Lori Reich (E. Clarendon Ave.), Sarah Reich (E. Clarendon Ave.), and Jennifer Shemers (N. Mitchell Ave.). All voiced their concerns with the changes or elimination of Creative Arts current offerings Global Perspectives and World Cultures, Family and Consumer Science, and Career Connections. All gave personal examples and expressed how valuable these classes were to students.

Consent Agenda

Motion: C. Williams moved and D. Chrissis seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Public Hearing minutes of November 19, 2015 on the 2015 Tax Levy; and (E) Regular and Closed Session Meeting minutes of November 19, 2015. Roll Call: D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes. D. Page, yes; and C. Williams, yes. Motion 6/0.

Communications:

The following reports were received:

- NSSEO – Ms. Johannesen announced that Dr. Judith Hackett was recognized for her outstanding leadership and honored as the Superintendent of the Year by the American Association of School Administrators.
- PTA – Ms. Barry said the D25 PTA is part of the Northwest Region. There are 63 schools in this region. All D25 schools were recognized and Olive-Mary Stitt received an outstanding award. Teachnology will be held March 9th at Thomas Middle School. They are working on preparations for the annual "Just Move It" challenge.
- ATA –Ms. Drevline highlighted music as one of the creative fine arts. She showed a short video showcasing each of the schools. Some examples were the Ivy chime choir, the Rock Band Lab at South Middle School, the bucket drumming at Patton, the Olive-Mary Stitt boomwackers, and the Greenbrier choir performing at Lutheran Home.

There were no reports from the following:

- IASB
- ED RED
- ABC/25 Foundation

Committee of the Whole Reports

Student Learning

2015 Summer U and ESY Summer School

Ginny Hiltz, 2015 ESY Principal, reported on the 2015 Extended School Year program. The five-week program was held at Greenbrier School. Early Childhood

saw the largest increase in student enrollment. An additional class was added at the K-5 level and an additional teacher was hired for the second grade communications class. There was a slight decrease in enrollments at the 6th-7th grade level. The ESY program supported student needs and services and provided a good experience for all. The recommendation is to continue the same format for the summer of 2016.

Kristin Williams, 2015 Summer U Principal, said a record enrollment of 1,309 students attended Summer U. There were 151 classes. Fourteen classes served the needs of 166 EL (English Learners) students. There were 19 sections of review classes and 83 sections of enrichment classes. Keyboarding and handwriting classes were also offered. Ms. Williams said the new registration system provided improved functionality. The final balance for the Summer U budget is \$17,958.42. Fee structure for 2016 is expected to remain the same as last year. It is proposed that only morning classes will be offered, but the Park District has agreed to provide afternoon childcare at a cost. One additional change is that Summer U only be offered to families living within D25 boundaries.

The 2016 dates are as follows:

- Summer U – June 13 – July 1
- ESY – June 13 – July 15
- Camp Invention – July 11 – July 15
- Summer Band – August 1 – August 11

Mr. Page, on behalf of the Board, thanked Ms. Hiltz and Ms. Williams for their presentation and said he is appreciative of the variety of classes offered.

Middle School Creative Arts Programming

Nick Filipowski, Fine Arts and Physical Education Coordinator, reported on the middle school creative arts review process. The goal is to align course offerings with the National Core Arts Standards; ensure offerings demonstrate the most relevant subject areas for 21st century learning, critical thinking, problem-solving, and best practice; and align all class offerings at both Thomas Middle School and South Middle School. Based on these three criteria, three categories are recommended for the middle school creative arts program. They are:

1. Keep the current classes of art, music, and drama.
2. Transform the current industrial Technology and Applied Technology classes into a full STEM (Science, Technology Engineering, and Mathematics) class.

Transform stand-alone the classes of Broadcast Journalism and Computers into full offerings of Communication Media Arts and Graphic Design.

3. No longer offer classes in Family and Consumer Sciences, World Cultures, and Career Connections.

In researching companies that provide curriculum, training, and equipment for our new class offerings, we chose to go with *Creative Learning Systems*. This system is designed with Personalized Learning and allows districts to customize their curriculum. As part of the discovery process for the best system, neighboring districts were consulted, site visits were made, and discussions took place with D25 technology, facility, and business departments. The fiscal impact is projected at \$845,000 - \$885,000. Mr. Filipowski showed a short video.

Board members extended the time limit for this topic to discuss the Middle School Creative Arts Programming and the structure and alignment of curriculum at both middle schools. Board members asked about scheduling, the change in classes, and how aspects of current offerings, such as Global Perspectives and World Cultures, Family and Consumer Science, and Career Connections, would be taught in other classes. The new class offerings are more relevant to the future. The cost of the learning lab and training was discussed.

2014 – 2015 PARCC Results

Jennifer Adams, Assessment Coordinator, presented district results on the PARCC (Partnership for Assessment of Readiness for College and Careers) exam. This was the first year administering the exam. Scores are a baseline and cannot be compared to previous ISAT scores. Changes for 2015-16 include one testing window and a shorter time limit in math and English Language Arts. Students in grades 3-5 will take a paper/pencil version of the assessment. Grades 6-8 will take a computer-based version.

There are five levels of performance defining a student's overall scale score. These levels are: (1) did not yet meet expectations; (2) partially met expectations; (3) approached expectations; (4) met expectations; and (5) exceeded expectations. District 25 students scoring proficient in ELA was 74.4%, and 62.8% in math. A proficient score is defined as a four or five performance level on PARCC. The percentage of Students Proficient is the number of proficient students divided by the total number of students with a valid score. District 25 scores were well above the State average. Ms. Adams provided a PowerPoint presentation showing detail of district scores by grade level.

Business and Finance

Workers' Compensation Insurance Renewal 2016

Motion: C. Williams moved and D. Chrissis seconded the motion that the Board of Education approve Illinois Public Risk Funds as the provider of the Workers' Compensation insurance for calendar year 2016 at a cost of \$349,055. Roll Call: D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes. D. Page, yes; and C. Williams, yes. Motion 6/0.

Five-Year Forecast

Ms. Mallek provided the Board with updated five-year financial projections and discussed revenue and expenditure assumptions. Revenue for the district is based

on property taxes, State and Federal Funding, and interest income. Ms. Mallek noted the State Mandated Categorical grant payments are two quarters behind, the transportation grant is prorated at 73.5%, and GSA (General State Aid) remains prorated at 92%. No significant change in local revenue is expected.

Ms. Mallek reviewed the assumptions for expenditures. Salaries are tied to CPI (Consumer Price Index) and the district assumes three retirements annually. Health insurance costs increase at 3% for 2016-17 and 6% thereafter. Pension costs are based on current rates and projected salaries. State pension costs are being shifted by the legislature to local districts. ERO (Early Retirement Option) costs are based on known future retirements. Ms. Mallek highlights other expenditures and said the biggest change in forecast is the \$18 million for building projects. These are capital projects not related to construction, including 10-Year Life Safety Survey items. There are also \$1.55 million in life safety items scheduled over the next five years. There is a balanced budget outside of the needs for construction. The Life Safety Survey project costs result is a hit on or below our target 50% of fund balance five years out. The Finance Committee will discuss options about where the fund balance needs to be.

Ms. Mallek said other things to consider is the effect the unpredictable Illinois State budget has on the district budget. They have unpaid bills and legislators are changing the State funding formula, which will have a negative affect on D25. Other considerations to address include contingency money, enrollment projections, and future space needs.

Board members discussed the effect a change in state funding levels, the pension shift, and capital projects would have on D25's budget.

NSSEO Lease Notification

Ms. Mallek said the lease for Miner School with Northwest Suburban Special Education Organization (NSSEO) was extended in April 2015. If D25 chose to terminate the lease, a notice to NSSEO would need to be done by December 31, 2015. Ms. Mallek said we are not recommending termination of the lease at this time. The lease agreement requires a notice of at least eighteen months prior to June 30th of the year in which the lease is to be terminated. The next option for D25 would be prior to December 31, 2016.

Motion: C. Williams moved and D. Chrissis seconded the motion that the Board of Education approve the "*RESOLUTION for the Continuation of Various Insurance* direct the Administration to not provide notice to NSSEO regarding the termination of the lease for Miner School as of June 30, 2017. Roll Call: D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes. D. Page, yes; and C. Williams, yes. Motion 6/0.

Application for Qualified School Construction Bonds

Ms. Mallek reported that the State of Illinois recently released to ISBE almost \$500 million in bonding authority for Qualified School Construction Bonds (QSCBs) provided under the America Recovery and Reinvestment Act of 2009 (ARRA) by the Federal Government. The application deadline for these bonds is January 15, 2016. Ms. Mallek provided scenarios should the district get approval and sell or not sell QSCBs by March 1, 2016, or not get approval of QSCBs and had to sell working cash bonds after March 1, 2016. She recommended the Board apply for the QSCBs in order to take advantage of about \$450,000 in interest savings at a slightly lower cost to taxpayers. The Board agreed.

Building and Grounds

Five-Year Facilities Master Plan

Mr. Schulz presented the Five Year Facilities Master Plan. The total projected cost is \$19,544,152. The engineer in the Ten Year Life Safety Study identified 52% of the projected costs and the remainder improvements were identified by the Facilities Department. Mr. Schulz shared the projects identified by trade, such as roofing, fire alarm, plumbing, and HVAC. He also shared information on the projects by school and indicated priority for the projects. Some of the projects, such as plumbing, are an example resulting in changes in trade codes over the years.

Ten-Year Life Safety Study

Mr. Schulz said that in compliance with the Illinois Health and Life Safety Code, the district completed the required Ten Year Safety Survey. Prioritized items identified are to be repaired within one year of issuance, five years of issuance, or recommendations for D25 consideration. The key findings are plumbing, fire alarms, and HVAC. The majority of the items are to be corrected due to the current plumbing code. There were also code changes related to fire alarms. Several air handling units and boilers are near their end of life and need to be replaced.

Personnel and Planning

2016 - 2017 School Calendar

Mr. Chung presented the 2016-17 school calendar. It is aligned to D214's calendar as much as possible. He noted the District Calendar Committee met to plan this calendar. The committee also receives input from staff, administrators and parents. Other factors considered were school construction, Election Day, and use of emergency days. Teachers and teaching assistants will report to work on Thursday, August 25, 2016. Building based teaming day would be Friday, August 26th. D25 students would begin Monday, August 29th. The last student day would be June 9th 2017 if no inclement weather days were needed.

Superintendent Report

Resolution Authorizing Student Disciplinary Action

No action was needed for this item.

Motion: C. Williams moved and D. Chrissis seconded that the Board of Education adjourn. Roll Call: D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes. D. Page, yes; and C. Williams, yes. Motion 6/0.

The Board adjourned at 10:25 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: January 14, 2016

David Page
President
Board of Education

Denise Glasgow
Secretary
Board of Education

Date minutes were available for public inspection: January 15, 2016

Date minutes were posted on District website: January 15, 2016