

## **ARLINGTON HEIGHTS SCHOOL DISTRICT 25**

1200 S. Dunton Ave.  
Arlington Heights, Illinois 60005

School Board Meeting Minutes  
**May 26, 2016**

### **Regular Meeting into Closed Session**

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order to accept a motion to adjourn into closed session at 6:50 p.m. The meeting was held at South Middle School, 400 S. Highland Ave., Arlington Heights, Illinois, on Thursday, May 26, 2016.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Possible Litigation, **5 ILCS 120/2 (c)(11)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; review closed session minutes, **5 ILCS 120/2 (c)(21)**.

**Reception – Years of Service** ---- Honoring Staff –  
Retirements and Milestone Anniversaries



### **Regular Meeting**

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order on Thursday, May 26, 2016, at 7:41 p.m. It was held at South Middle School, 400 S. Highland Ave., Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Diana Chrissis, Erin Johannesen, Brian Cerniglia

Board members excused: Denise Glasgow, Chuck Williams and Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Aimée LeBlanc, Assistant Superintendent for Student Services; Ryan Schulz, Director of Facilities Management; Coletta Hines-Newell, Director of Food Service; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary, staff, and community members.

### **Recognitions and Presentations**

David Page, on behalf of the Board, extended congratulations to Charles, first place winner in Metra's Train Safety Poster Contest. Charles is in seventh grade at Thomas Middle School. Entries were judged on creativity, originality, fulfillment of

contest guidelines, and expression of the contest theme, "Make Safety Your Focus: Look, Listen, and Live."

Mr. Chung introduced Peter Helpers, new Library Media Center/Advanced Learning Facilitator/Personalized Learning Coordinator.

Principals introduced and congratulated retirees and milestone staff for their contributions and years of service to Arlington Heights School District 25. Dr. Bein, Superintendent, and Mr. Page, Board of Education President, congratulated the honored guests and presented them with flowers.

**Congratulations to Retirees:  
2015 Additional Retirement**

Antonio Portera

**2016 Retirements**

Marilyn Allina, Nancy Arias, Kim Bluver, Christie Brennan, Susan Campo, Nancy Ciecko, Patricia Dixon, Linda DuBose, Judith Junghans-Lovero, Diana Kent, Susann Locke, Michele McIlrath, Patricia Metcalf, Beatrice Poteracki, Cynthia Volante, and Amy Ziegenfuss.

**Congratulations to Milestone Staff**

**Twenty Years**

Sharon Amatore, Gene Joann Beck, Gerald T. Berger, John Dolniak, Christopher Fahnoe, James Fischer, Jani Jensen, David Keller, Avra Lavidas, Charlotte Lueken, Jill Mcfall, Susan Menas, Suzanne Ryl, Steven Swanson, Patricia Teed, Jennifer Thompson, Shannon Watanuki, Susan Williams, and Julie Zingg.

**Twenty-five Years**

Sue Craig, Staci Cronin, Wendy Danley, Denise Likes, Susan Locke, Oksana Lukaszewskyj, and Marie Mack

**Thirty Years**

David Gaylor, Shannon Kownick, Constance Moxley, Suzanne Quick, Gregory Schultz, Ann Smithern, Sandra Tassi, and Theresa Warren.

Community Input - none

Consent Agenda

**Motion:** D. Chrissis moved and B. Cerniglia seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurers Report; (C) Invoices; and (D) Organizational, Regular and Closed Session Meeting minutes of April 28, 2016. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

Communications:

The following reports were received:

- NSSEO – Ms. Johannesen said it was with gratitude that she was a judge at the Science Fair.
- PTA – Dr. Bein shared an update from the PTA. They recently bestowed a total of \$19,000 in scholarships to ten high school seniors. The end of the year PTA business is in process and includes election of new PTA presidents, audits, budgets, and trainings.
- ABC/25 Foundation – Ms. Downing reported there were 27 entries for the all grade level virtual STEM Fair. She said membership for ABC/25 Foundation can be processed online. The timeline for teacher grants has been moved forward. Applications will be available online July 1<sup>st</sup>. A grant workshop will be held during Tech Academy in August. The submission deadline will be September 30<sup>th</sup>. ABC/25 Foundation would make the selection of grants on November 15<sup>th</sup>. The earlier process will allow for items to be ordered and disbursed into the schools earlier.
- ATA – Ms. Drevline said election was held for the Executive Board. She was elected to continue as president. Ms. Drevline presented a PowerPoint highlighting the end of the year fifth grade track meet. Between 150-200 students participated on May 11<sup>th</sup>. In support of Allergy Awareness Week, staff wore teal t-shirts. Also highlighted was the second grade class at Patton for the *Read a Fairytale* event.

There were no reports from the following:

- IASB
- ED RED

Committee of the Whole Reports

**Student Learning** (none)

**Business and Finance**

Music For Youth Contract

Ms. Mallek stated that the District and Music For Youth have partnered for over 40 years. D25 has partially funded this program, originally at 45% and then dropping down to around 37%. MFY has requested a \$25,000 increase in the D25 subsidy over the next three years to bring the financial commitment closer to a 50/50 split of the total cost of the program.

Award of Paper Bid for 2016-17

Ms. Mallek presented the results of the bid for paper for 2016-17. Midland was the low bidder.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education award the paper bid for the 2016-17 school year to Midland. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### 2016-17 NSSEO Budget

Ms. Mallek stated the 2016-17 NSSEO budget had been presented at the May 26<sup>th</sup> school board meeting. Since that time, one additional student requiring programming has moved into the district.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education approve the NSSEO 2016-17 annual budget as presented. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Extension of Lease Agreement for Modular Classrooms

Ms. Mallek said this agreement provides for the modular classroom currently at Ivy Hill Elementary be moved to Greenbrier Elementary.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education approve the extension of the lease agreement for two modular double classrooms with Innovative Modular Solutions for 12 months for \$1,227/month each and the relocation of one modular building from Ivy Hill to Greenbrier School at a cost of \$121,430. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Third Quarter Budget Update

Ms. Mallek provided the Board with a third quarter budget update. She stated that based on the results of the first three quarters, we may end the year with less revenue than budgeted. We may not receive all state aid payments. We had budgeted to spend the full \$18 million of bond proceeds this year, but based on the construction timeline and work scheduled for summer, a large portion of the costs won't be invoiced until next fiscal year. This will show as a surplus for this year, but as a deficit next year.

Board members noted that because our district maintains healthy reserves, it continues a high bond rating.

#### **Building and Grounds -**

##### Bids for BP08 Thomas Galvanized Piping Replacement

Mr. Schulz recommended the Board reject the bids for the Thomas Middle School galvanized piping replacement project. Tentative plans for future projects at Thomas Middle School would impact the timing of this project. This project will be placed on hold.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education reject Thomas Middle School Galvanized Piping Replacement project. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Bids for BP05 Rand Roofing Replacement

Mr. Schulz recommended we defer this project until additional information is received. A long-term analysis on costs associated with building will be reviewed before proceeding. There are no leaks at this time, but the roof is at the end of its life.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education reject all bids for the Rand Roofing Replacement project. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Bid for BP13 District Thermostatic Mixing Valve Installation

Mr. Schulz said this project falls under the life safety study and needs to be completed. It provides for the necessary improvements for district faucets in accordance with applicable plumbing codes.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education award District Thermostatic Mixing Valve Installation to Cecchin Plumbing in the amount of \$106,932.00. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### **Personnel and Planning -** 2016-17 Personnel Plan

Mr. Chung said the Personnel Plan is a result of student enrollment projections, program needs, mandated state programming, student identified needs, and the goals of the district. It is a collaborative process with building administrators and Cabinet members. He will continue to monitor enrollments throughout the summer.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education approve the 2016-17 Personnel Plan as presented. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### **Superintendent Report**

##### Second Reading of policies

Dr. Bein brought forward policies for a second reading as presented with minor updates to the language as recommended by the Illinois Association of School Boards. Policy 7:305, *Student Athlete Concussions and Head Injuries*, is new for elementary schools.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education approve the second reading of policies as presented with modifications and additions as recommended by the Illinois Association of School Boards. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

- 6:130 Program for the Gifted
- 7:150 Agency and Police Interviews
- 7:240 Conduct Code for Participants in Extracurricular Activities
- 7:305 Student Athlete Concussions and Head Injuries

#### Survey Data Review and Strategic Planning Process Update

Dr. Bein reviewed the Strategic Planning process. There were three steps. Step One, Share, was an on-line survey providing community parents and staff an opportunity to share their thoughts on what the district is doing well, areas for improvement, and anything else they wanted to share. There were 1,559 people who responded with 3,752 different thoughts. Step Two, the Star phase, allowed the participants to prioritize the ideas that had been shared. Step Three, Discovery phase, involves sharing the results with the participants and the Board. Everyone will be able to see the results. Once the information is released, detailed information can be viewed and organized by various categories. The Strategic Planning Team reviewed the top priorities. Dr. Bein shared the top five things our community appreciates. They are:

1. Teachers and Staff
2. School-Parent Communication
3. Staff Credentials
4. School Culture
5. Commitment to Education

The top five concerns are:

1. Curriculum Changes
2. Full Day Kindergarten
3. Advanced Learning Opportunities
4. Testing versus Learning
5. Differentiated Instruction

The top five additional thoughts shared are:

1. Parent and Community Involvement
2. School Culture
3. Administration and Leadership
4. Commitment to Education
5. Appreciation

#### Enrollment and Space Needs Update

Dr. Bein shared an update noting the Ivy Hill construction project is near completion and included the use of two temporary mobile classrooms. Olive-Mary Stitt construction is near completion and CAP (Children At Play) is divided into two sites

and has a waitlist. A recommendation for space needs at Thomas Middle School is complete. Options are being studied for Windsor Elementary to determine the use of mobile classrooms and the best options for program needs impacting instruction. Greenbrier Elementary will use two modular classrooms to help with increased enrollments. The needs of Early Childhood are being studied. Westgate Elementary shows a temporary enrollment decline but we continue to be watchful for changes. CAP is divided into two sites. Early Childhood, Communications, and Foundations class enrollments and needs are under consideration.

Dr. Bein said Thomas Middle School, Windsor, Greenbrier, and Westgate are being looked at through an instructional lens and a financial lens to determine the best solutions. Also under consideration are determining the best uses for Dunton and Rand. Administration continues to study the needs of the Early Childhood program, a Extended Resource program, Communications, CAP, and future options for kindergarten. The projected decision timeline for Windsor and Greenbrier is the summer or fall of 2016. A recommendation for Westgate is expected in spring 2017. And the recommendation for Thomas Middle School is complete.

#### Approval to Request Detailed Plans

Mr. Schulz shared detailed information regarding two options for a building addition at Thomas Middle School. The first option seems inadequate to meet the programmatic needs of students at Thomas. Option One is not recommended by administration and has an estimated project cost of \$12,600,000. The second option recommended by administration has a projected cost of \$14,875,000. The proposed design better meets the enrollment and programmatic needs. Option Two includes a new gym, locker rooms and gym storage, reconfiguration of the front entry and offices, and renovations on the second floor to include the band room, the music room, and several classrooms.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education moves to direct the Superintendent to proceed with creating detailed bid specifications for building additions at Thomas Middle School. Under this direction the Superintendent will seek further Board approval of final design work, financing options, change orders and/or additional major steps related to the project. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Upcoming Special Dates

##### 8<sup>th</sup> Grade Graduation Celebrations

- June 7 – South Middle School  
Rolling Meadows H.S.; 7:00 p.m.
- June 7 – Thomas Middle School  
Hersey H.S.; 7:00 p.m.

**Motion:** D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

The Board adjourned at 9:58 pm.

Submitted,

Debbie Williams  
Recording Secretary

Approved: June 16, 2016

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David Page  
President  
Board of Education

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Erin Johannesen  
Secretary  
Board of Education

Date minutes were available for public inspection: June 17, 2016

Date minutes were posted on District website: June 17, 2016