

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes
July 14, 2016

Regular Meeting into Closed Session

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order to accept a motion to adjourn into closed session at 7:10 p.m. The meeting was held at Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois, on Thursday, July 14, 2016.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Student Disciplinary cases, **5 ILCS 120/2 (c)(9)**; Discussion of minutes of meetings lawfully closed under the Open Meetings Act for the purpose of semi-annual review per Board Policy 2:220-E1, **Section 2.06. 5 ILCS 120/2 (c)(21)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order on Thursday, July 14, 2016, at 7:30 p.m. It was held at Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Denise Glasgow, Erin Johannesen, Brian Cerniglia, Rich Olejniczak, and Chuck Williams.

Board members excused: Diana Chrissis

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Aimée LeBlanc, Assistant Superintendent for Student Services; Chris Fahnoe, Director of Technology and Assessment; Coletta Hines-Newell, Director of Food Services; Ryan Schulz, Director of Facilities Management; Debbie Williams, recording secretary, staff, and community members.

Recognitions and Presentations

- Congratulations to Quinn, a South Middle School student named a state merit winner in the Discovery Education 3M Young Scientist Challenge.

- Congratulations were extended to Thomas Middle School and South Middle School students participating in the State track meet.
- Chuck Williams was recognized and celebrated for serving 25 years as board member. A reception was held in his honor.

Community Input

Michael Dover, Forrest Street, Arlington Heights, said he looks forward to hearing about Windsor School expansion plans at a future board meeting.

Consent Agenda

Motion: C. Williams moved and B. Cerniglia seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report (none); (C) Invoices; (D) Regular and Closed Session Meeting minutes of June 16, 2016; (E) Hold Closed session minutes of January 1, 2016 through June 30, 2016 per Board Policy 2:220-E1; and (F) Destruction of Audiotapes from July 1, 2014 through December 31, 2014 per Board policy 2:220-E1. Roll Call: B. Cerniglia, yes; C. Williams, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and D. Glasgow, yes. Motion carried 6/0.

Communications:

The following reports were received:

- ED RED – Ms. Mallek noted the TRS' Early Retirement Option (ERO) expired on July 1st. A notice was sent to staff to inform them payroll contributions for TRS members will be reduced from 9.4% of their salaries to 9.0%. Members eligible to receive a refund have the option to apply for this refund.

There were no reports from the following:

- NSSE
- IASB
- PTA
- ABC/25 Foundation
- ATA

Committee of the Whole Reports

Student Learning

Student Services Strategic Plan Update

Ms. LeBlanc provided an update to the Board on the Department of Student Service's strategic plan that was approved June 2014. The plan included Purpose, Values, Mission, and Vision statements as well as four Strategic Initiatives, Critical Success Indicators, Strategic Goals, and Tactical Goals. During 2015-16, progress was made on five tactical goals that supported the strategic initiatives. This year, the focus was specific to establishing a reciprocal communication system and a district-wide problem solving process. Recommendations include redesigning the Student Services external and internal website, review of the transition planning

process to include the transition of eighth grade to high school, and to increase the consistency among buildings and improve centralized communication.

Focus also included the Rtl handbook, which will be published and available to parents. All buildings will use the same problem solving approach, and the same criteria for determining eligibility for interventions and documenting interventions.

Business and Finance

Serious Safety Hazard Finding

Ms. Mallek noted approval of the area for students walking along North Arlington Heights Road from West Oakton Street to W. Olive Street as a serious safety hazard would allow approximately five elementary students and six middle school students residing in this area to qualify for free bussing. The district would file the necessary papers with the State.

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education approve the serious safety hazard finding and award two judgment points and provide busing to Olive-Mary Stitt Elementary and Thomas Middle School students that would walk along North Arlington Heights Road from West Oakton Street to W Olive Street. Roll Call: B. Cerniglia, yes; C. Williams, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and D. Glasgow, yes. Motion carried 6/0

Resolution Abating Working Cash Fund

Ms. Mallek said we incorporated some of our regular capital project items into the Ivy Hill and Olive-Mary Stitt projects, the breakdown of costs from the construction manager will show which costs are part of the bond covered project. Two separate accounting transfers will be made from the O&M Fund to the Capital Projects Fund: one equal to the abated amount from the Working Cash Fund to Fund 61 for the bond projects; and another one to Fund 60 for the regular capital projects approved by the board for 2015-16.

Motion: B. Cerniglia moved and C. Williams seconded the motion that the Board of Education approve the Resolution Abating Working Cash Fund in the amount of \$12,435,393. Roll Call: B. Cerniglia, yes; C. Williams, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and D. Glasgow, yes. Motion carried 6/0.

Building and Grounds

Environmental Studies

Mr. Schulz reported an independent party was obtained to do water quality testing for the presence of lead and other potential contaminants within the potable drinking water system in the district. Of the water samples obtained, zero detected the presence of lead and other minerals were all within acceptable levels. Two of the samples detected the presence of Coliform bacteria at drinking fountain locations. This is naturally occurring and may have occurred due to an individual touching the drinking fountain. Mr. Schulz said a disinfecting procedure was completed on these

fixtures and additional water testing is slated for the fall of 2016 after construction is complete. Yearly water quality testing is to be completed within district facilities. Additional testing will take place if necessary.

Mr. Schulz said that a parent raised a concern about air quality in the modular classrooms, focusing on formaldehyde. He said the modular classrooms used in the district are commercial modular buildings intended for use in school, hospital, or office environments. They are built to standards established by the State of Illinois and the Illinois Department of Public Health. Plans are to have the air quality tested by a third party in the near future.

Personnel and Planning

2015-16 Enrollment Summary

Mr. Chung said he continuously monitors student enrollment as they plan to meet the needs of the students. Mr. Chung shared Sixth Day enrollment numbers as well as enrollments throughout the year. Enrollments remain consistent with the largest surge at Greenbrier. He will continue to monitor student enrollments, consult with realtors, and look at demographic studies.

2016-17 Initial Enrollment Projections

Mr. Chung said preliminary enrollment projections recognize D25 as a destination district. Many people purchase homes in Arlington Heights based on our schools. He compared enrollment numbers from July 6, 2015 and June 29, 2016 and provided enrollment projections for 2016-17. It is anticipated the district will do another demographic study next year. Mr. Chung will continue watching district enrollment numbers and have conversations with principals should we need to have a contingency plan in place or add sections. An additional update will be brought to the Board in August.

Mr. Page said that due to an employee resignation, an action item that was originally listed to approve Resolution "Dismissal of ESP for Reasons other than Reduction in Force" is no longer needed. The Board's action to accept the employee resignation has been added to the Addendum Personnel Report that was acted on as part of the consent agenda.

Superintendent Report

Dr. Bein shared first reading of policies reflecting modifications and additions as recommended by the Illinois School Board of Education and AHSD25 legal counsel. These policies impact how and when school districts can suspend or expel students, and encourages districts to utilize non-exclusionary disciplinary practices. They are to go into effect September 15. These policies reflect changes to policy and procedures dictated by new Illinois law Senate Bill 100.

- 7:190 Student Behavior
- 7:200 Out of School Suspension Procedures
- 7:210 Expulsion Procedures
- 7:220 Bus Conduct

7:230 Misconduct by Students with Disabilities

Communications Plan

Dr. Bein said a Communications Plan has been developed to show what we have been doing and what we might do in the future. Mr. Harris explained that the district invested in its communication efforts by hiring a Communications Coordinator. This past year, he has worked to assess and align the district's communication approach. His goal has been to develop strategies to better reach the community on a different level. The plan highlights communications with the community, parents, and students through the district website, newsletters, social media, and a yearly report.

Mr. Harris reported the district website is in the process of being updated. The goal is to improve navigation and provide information to the public about District 25. A soft launch is planned for early August. School logos and mascots are also being updated.

Mr. Page said the Board would not return to closed session.

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; C. Williams, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes; and, R. Olejniczak, yes. Motion carried 6/0.

The Board adjourned at 8:54 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: August 18, 2016

David Page
President
Board of Education

Erin Johannesen
Secretary
Board of Education

Date minutes were available for public inspection: August 19, 2016

Date minutes were posted on District website: August 19, 2016