

## **ARLINGTON HEIGHTS SCHOOL DISTRICT 25**

1200 S. Dunton Ave.  
Arlington Heights, Illinois 60005

### **School Board Meeting Minutes August 18, 2016**

#### **Regular Meeting into Closed Session**

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order to accept a motion to adjourn into closed session at 7:26 p.m. The meeting was held at Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois, on August 18, 2016.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Possible Litigation, **5 ILCS 120/2 (c)(11)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

Board members present: David Page, Diana Chrissis, Brian Cerniglia, and Chuck Williams.

Board members excused: Denise Glasgow, Rich Olejniczak, and Erin Johannesen.

#### **Regular Meeting**

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order on Thursday, August 18, 2016, at 7:30 p.m. It was held at Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Diana Chrissis, Brian Cerniglia, and Chuck Williams.

Board members excused: Denise Glasgow, Rich Olejniczak and Erin Johannesen

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Aimée LeBlanc, Assistant Superintendent for Student Services; Chris Fahnoe, Director of Technology and Assessment; Coletta Hines-Newell, Director of Food Services; Ryan Schulz, Director of Facilities Management; Debbie Williams, recording secretary, staff, and community members.

Recognitions and Presentations - none

#### **Community Input**

Laura Woodland, (Newbury Place) asked that consideration be given to placement of students in ALA who test just below the cut-off designation.

**Motion:** C. Williams moved and B. Cerniglia seconded the motion that the Board of Education appoint Diana Chrissis as secretary pro tem for the August 18, 2016 school board meeting. B. Cerniglia, yes; C. Williams, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Consent Agenda

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Regular and Closed Session Meeting minutes of July 14, 2016. Roll Call: B. Cerniglia, yes; C. Williams, yes; D. Page, yes; and D. Chrissis, yes. Motion carried 4/0.

#### Communications:

There were no reports from the following:

- NSSE
- IASB
- ED RED
- PTA
- ABC/25 Foundation
- ATA

#### Committee of the Whole Reports

##### **Student Learning**

##### Review of Curriculum, Instruction, and Assessment

Dr. Olson highlighted areas of curriculum, instruction, and assessment over the past two years. State standards were changing as well as our philosophies and classroom teaching practices. These changes incorporated the innovation age of the 21<sup>st</sup> century. Changes in various subject areas were a result of collaboration of teachers and administrators, and the input of students and parents.

Dr. Olson said that the Department of Student Learning examined the middle school creative arts offerings and alignment to best practices and the new National Core Arts Standards. This review resulted in the process students use to select classes and the change in some class offerings. Staff are excited about these changes.

Also highlighted are the changes to the former Global Perspectives/World Cultures classes. The changes, being implemented in 2016-17, are now incorporated into our social studies curriculum.

We continue the Personalized Learning initiative of training and transitioning staff in the 21<sup>st</sup> century mindset. Personalized Learning gives students more ownership of their learning. Most general education staff have completed training

In 2015-16, teachers and administrators finished alignment of all district-wide testing. Focus groups made contributions to expound on the purpose behind each

assessment, how it's used, and the consistency in all testing environments and procedures. We discovered it was important to provide more information to parents and offered information through Parent Nights.

Dr. Olson said that throughout the review and assessment process, there was a high level of collaboration with teachers and administrators.

A board member, who had been reluctant to vote for STEM, now praises the changes made in the classroom and urges parents to see how classrooms have transformed. Dr. Olson said Personalized Learning gives teachers a wider range of tools and opportunities to try different things. He said students enjoy this approach. It was also agreed that keeping class sizes smaller helps in continuing personalized learning.

### Tech Access Update

Mr. Fahnoe updated the board on technology access in the schools. He stated that information on "redefining access" had been shared with the Board on March 10<sup>th</sup> and April 7<sup>th</sup>. Staff, union representatives, building administrators, Cabinet members, and staff from several departments, were all part of the conversation to determine the best direction for the district.

During 2016-17, we are moving to the model where all middle school students will have access to a Chromebook. They will pick it up at the beginning of the day and return it at the end of the day. Initially, these devices will remain at school unless the student needs to take it home to complete an assignment.

It is our goal to have a support team in place to guide deployment and implementation. Professional training and instructional workshops will be provided. A Parent Night will be held so families understand the vision, expectations and logistics of the program. Students will also have training focusing on digital citizenship, school use expectations and overall responsibility for having a device to use during the school day. The goal is to use the devices to provide support to current curriculum. Evaluation will be ongoing.

Board members raised questions about security, the financial side of providing devices, and how Chromebook was selected. Mr. Fahnoe said students and parents would receive information on the expectations and responsibility of using a device. The browser on the Chromebook is very secure and has updates. Students are not to share their password and must remember to log out in order to keep their documents secure. Chromebook was chosen based on several conversations with surrounding districts using devices, familiarity of students, support for instructional needs, and financial costs.

### **Business and Finance**

#### 2016-17 Tentative Budget

Ms. Mallek presented the tentative budget for 2016-17. She reviewed the budget assumptions, noting revenue from property taxes is based on a 98.4% collection rate. Corporate Personal Property Replacement Tax (CPPRT) revenue is projected

to decrease by \$200,000, partially to refund the overpayment made by the State in prior years. The anticipated sale of working cash fund bonds would be the largest factor in the 2016-17 budget. Other revenue assumptions include receiving one 2015-16 state mandated categorical payment and three from 2016-17. Federal funds now include the Title III IEP grant.

Ms. Mallek reviewed expenditures. The largest expenditure is staffing. Salaries are based on the current collective bargaining agreements; health insurance costs increased six percent, and the district will make its final ERO contribution. Special Education costs may be adjusted due to changing enrollments. Technology costs are budgeted at \$1,500,000. Ms. Mallek said natural gas costs have decreased by about 25%. We will continue our schedule for replacement of district vehicles. She reviewed capital project cost assumptions noting a \$5.4M remaining balance for Ivy Hill and Olive-Mary Stitt additions; \$24.8M for building additions at Thomas Middle School and Windsor Elementary; and summer projects of \$5M approved January 2016. The unexpended life safety funds were rolled over from 2015-16 and added to the budget for 2016-17.

Ms. Mallek shared the budget timeline in accordance with legal requirements per 105 ILCS 5/17-1.

December 2015	Adopt Tax Levy
Jan-Mar 2016	Build budget assumptions
February – July 2016	Build budget (Building allocations Department, staffing, enrollment)
May 26, 2016	Personnel Plan approved by Board
June 16, 2016	Ratification of ATA contract
August 18, 2016	Presentation of Tentative Budget
September 1, 2016	Budget Updates
September 22, 2016	Public Hearing and Final budget adoption

#### Bond Financing Options for Construction

Elizabeth Hennessy from Williams Blair & Company, presented options to sell \$35.1M in bonds to finance possible construction project costs of \$15M at Thomas Middle School, \$9.8M at Windsor Elementary, and \$10.25M district-wide Life Safety work. She provided a market update and said the district's AAA rating is very favorable. She presented two options: (1) level debt service interest only until other bonds are retired then have accelerated level payments; or (2) payment on 20 year interest only until other bonds retired then level debt service for 20 year total period.

Ms. Mallek shared a chart with the Board projecting the additional property taxes on a \$300,000 home to sale of bonds. Board members discussed the options and impact to the taxpayer. It was generally agreed the shorter time period would have a greater impact on the taxpayer, but would have a positive fiscal impact on the District by allowing the payments to end earlier and reducing overall interest costs.

Ms. Hennessy shared the anticipated schedule with the Board.

August 18, 2016	Present bond financing options
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September 1, 2016	Board action on Resolution of Intent to Sell Bonds and Board action on Resolution to Reimburse
October 20, 2016	Public hearing on bonds
December 15, 2016	Board action on Resolution to sell bonds
Week of January 9, 2017	Sell bonds

#### Serious Safety Hazard Resolution 2016-17

Ms. Mallek noted the only change was the addition of North Arlington Heights Road from West Oakton Street to W Olive Street safety hazard for Olive-Mary Stitt Elementary and Thomas Middle School students that would walk that area as part of the shortest distance between their home and school. In June, the Board awarded this hazard an additional two points to qualify. IDOT has approved the locations. The resolution will be sent to the State Superintendent's Office.

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education approve the Resolution to continue Serious Safety Hazard Busing for the 2016-17 school year (as presented). Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

1. Central Road – Arthur to Wilke
2. Kirchoff Road – Central to Wilke
3. Euclid Avenue – Wilke to Northwest Highway
4. Palatine Road – Windsor to Route 53
5. Rand Road – Arlington Heights Road to Windsor
6. Northwest Highway – Wilke to Prindle
7. Arlington Heights Road – Palatine to Hintz
8. Kensington Road – Regency to Elmhurst
9. Euclid – Arlington Heights Road to Northwest Highway
10. Arlington Heights Road – Euclid to mid-block north of Hawthorne

#### Crossing Guard Locations 2016-17

Ms. Mallek said there were no changes since the presentation given on July 14, 2016.

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education approve the crossing guard locations for the 2016-17 school year (as presented). Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

<u>Location</u>	<u>School</u>
* Arlington Heights Road & Olive	Olive, St. Peters
* Arlington Heights Road & Park	South, OLW
* Arlington Heights Road & Thomas	Thomas
Arlington Heights Road & St. James School (no lunchtime guard) (not filled in 2015-16)	St. James
Belmont & Oakton	Olive, St. James
Belmont & Thomas	Olive, Thomas, St. J, St. P

Dryden & Miner	Windsor, St. J
Dryden & Olive	Olive
Dryden & Rockwell	Dryden
Dunton & Oakton	Olive, St. J
* Dwyer & Campbell	Westgate
Dwyer & Grove	Westgate
Dwyer & Harvard	Westgate
* Euclid & Haddow	St. James
Harvard & Thomas	Patton
Kennicott & Maude	Patton
Maude & Harvard	Patton
Maude & Patton	Patton
Olive & Belmont	Olive
Park & Ridge	OLW
* Windsor & Kensington	Windsor
Windsor & Miner	Windsor

\* Locations require Village approval to make any changes.

#### Food Service RFP for Pizza Bid

Ms. Mallek said Domino's Pizza was the low bid and the choice from blind taste tests.

**Motion:** C. Williams moved and B. Cernilia seconded the motion that the Board of Education award Domino's Pizza the pizza bid for the 2016/17 school year, with a possible roll-over through the 2020/21 school year. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

#### **Building and Grounds**

##### District 25 Land Appraisals

Mr. Schulz had land appraisals done on several district properties. The Rand School parcel has approximately seven acres with frontage to Arlington Heights Road, and has a market value between \$3.4M and \$4.08M. It is believed it could be subdivided into approximately 17 residential lots.

We were unable to determine the value of the property directly west of Rand School. It is currently deeded to AHSD25 or the Arlington Heights Park District. It is currently used and maintained by the park district. It is approximately six acres and is zoned Public Land. No market value was established for this property.

The District owns an approximate one-acre lot near Olive-Mary Stitt School. It is heavily wooded and overgrown with buckthorn. It is currently zoned Public Land but has the potential to be re-zoned residential. Based on the size and similar comparisons in the community, it is felt this property has a current market value between \$300,000 and \$350,000.

The Dunton Administration property was also appraised. The property is approximately six acres and is zoned R-1 one family home residential. It is believed

the property could be divided into 15 single-family home lots. This market value would be between \$2.6M and \$3.0M.

The Dunton Administration building is currently used as office space. At the current market rental rate for 19,000 square feet, AHSD25 would have an estimated annual rental between \$285,000 and \$342,000.

There would be value in selling the wooded lot near Olive-Mary Stitt. Selling the Rand and Dunton properties would not benefit the district at this time due to the revenue generated from leasing Rand and the possible expense of leasing office space if the administration building were sold.

### Construction Project Update

Mr. Schulz updated the Board on construction projects. The construction at Ivy Hill and Olive-Mary Stitt is nearly complete. Classrooms, gym, and commons areas are ready. Playgrounds are installed and have a poured in place rubber ground surface. The sod was installed in the retention area at Ivy Hill, but students will remain off the area in the fall. A new traffic flow has been established at Olive-Mary Stitt. Parking lots have been resurfaced. The schools are ready for students and staff.

Mr. Schulz said the STEM Labs at South and Thomas Middle Schools are complete. South Middle School also received LED improvements and resurfacing to the parking lot. A savings of 61% wattage reduction has been shown on the third floor as a result of the new lighting.

Other completed summer projects include:

- Toilet Room Renovations at Patton, Westgate, Greenbrier and Dunton
- Thermostatic Mixing Valves at classrooms, main water service backflow prevention throughout district
- New water heaters and domestic water pump at South Middle School
- Flooring installation at Patton School; South LMC carpet replacement
- Modular classrooms at Rand removed and play lot patched
- Dryden boiler room waterproofing

### Award Maintenance Vehicle Purchase

Mr. Schulz said this vehicle would be used by the Maintenance Department. It would be used everyday and also used as a snowplow vehicle.

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education award the purchase of a 2017 Ford F-250 maintenance vehicle, to Freeway Ford in the amount of \$40,839. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

### **Personnel and Planning**

Historical Encampment – Waiver of Polices and Procedures

Mr. Chung said this event brings history alive to fifth grade students in the district. Event participants dress in period costume for Colonial America around the year 1776.

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education waive compliance with Policy 8:30, Community Relations, to allow the Dunton Administrative Center to host an encampment put on by Rose and McLean, Inc. beginning at 12:00 pm on October 5, 2016 and ending at 12:00 pm on October 7, 2016, where the Rose and McLean, Inc. will spend two nights on District property, carrying period firearms (unloaded) and carrying other period weapons including knives and tomahawks. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

#### 2016-17 Initial Enrollment Projections

Mr. Chung presented enrollment numbers as of August 18<sup>th</sup>. Enrollments are up from the June counts. Thomas MS currently has 953 students enrolled and South MS has a current enrollment of 897. Overall, class sizes remain consistent with past practices. We will continue to monitor enrollments. A contingency plan is in place should enrollments continue to increase.

#### **Superintendent Report**

##### Second Reading of Policies

Dr. Bein presented policies for a second reading. These policies reflect modifications and additions as recommended by the Illinois School Board of Education and AHSD25 legal counsel. The changes to policy and procedures are dictated by new Illinois law Senate Bill 100 and go into effect September 15. Dr. Bein thanked Ms. LeBlanc for her work reviewing and modifying these policies.

**Motion:** B. Cerniglia moved and D. Chrissis seconded the motion that the Board of Education approve the second reading of policies as presented reflecting modifications and additions recommended by the Illinois School Board of Education and AHSD25 legal counsel. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

- 7:190 Student Behavior
- 7:200 Out of School Suspension Procedures
- 7:210 Expulsion Procedures
- 7:220 Bus Conduct
- 7:230 Misconduct by Students with Disabilities

#### Approval to Request Detailed Specifications for building addition

Dr. Bein brought forward a request to proceed with detailed bid specifications for an addition to Windsor Elementary School. Enrollments have increased and there is need for additional classroom and gym space. Space for before and after school child care is also needed and the Park District is committed to serving the needs of parents, currently by busing student to Pioneer Park. A larger area is needed to serve lunch to the students. The commons is not adequate to accommodate an audience for even a single grade level performance.



Mr. Schulz shared a powerpoint showing drawings of a proposed expansion to Windsor. It would include six new classrooms, new workspace, small group and toilet rooms, and new storage rooms to accommodate for the rooms being removed near the commons. The existing gym would be expanded into a 6,000 square foot space. The projected cost of this project is \$9,803,000.

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education direct the Superintendent to proceed with creating detailed bid specifications for a building addition at Windsor Elementary School. Under this direction the Superintendent will seek further Board approval of final design work, financing options, change orders, and/or additional major steps related to the project. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

Strategic Plan

Dr. Bein noted this item was removed from the agenda and will return at a later school board meeting.

Mr. Page said the Board would not return to closed session.

**Motion:** C. Williams moved and D. Chrissis seconded the motion that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Page, yes; and C. Williams, yes. Motion carried 4/0.

The Board adjourned at 9:43 pm.

Submitted,

Debbie Williams  
Recording Secretary

Approved: September 22, 2016

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David Page  
President  
Board of Education

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Erin Johannesen  
Secretary  
Board of Education

Date minutes were available for public inspection: \_\_\_\_\_

Date minutes were posted on District website: \_\_\_\_\_