

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes November 17, 2016

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on November 17, 2016 to accept a motion to adjourn into closed session at 7:04 p.m. The meeting was held at Patton Elementary, 1616 N. Patton Avenue, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Student Disciplinary Cases, **5 ILCS 120/2(c)(9)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.



Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on November 17, 2016 at 7:30 p.m. The meeting was held at Patton Elementary, 1616 N. Patton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Brian Cerniglia, Denise Glasgow, Rich Olejniczak and Erin Johannesen. Diana Chrissis arriving at 7:42 pm.

Board members excused: Chuck Williams

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Aimée LeBlanc, Assistant Superintendent for Student Services; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary; staff and community.

Recognitions and Presentations

Dr. Bein recognized the Arlington Heights School District 25 Board of Education, noting that November 15 is Illinois School Board Members' Day. Board members received a certificate for their service and were extended thanks for supporting public education and for their commitment and contributions to our public schools, students and community.

Community Input – none

Consent Agenda

Motion: B. Cerniglia moved and D. Glasgow seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Memorandum of Understanding between the Board of Education of Arlington Heights School District 25 and the Arlington Teachers Association (Insurance Coverage); (E) Memorandum of Understanding between the Board of Education of Arlington Heights School District 25 and the Arlington Teachers Association (Teaching Hours and Assignments – Internal Substitution); (F) Committee of the Whole minutes for October 20, 2016; and (G) Regular and Closed Session Meeting minutes of October 20, 2016. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes; and R. Olejniczak, yes. Motion carried 5/0.

Communications to and from Board Members

- IASB – Mr. Cerniglia noted that most board members would be attending the IASB-IASA-IASBO conference on November 18-20, 2016.

Communications to Board Members

- ABC/25 Foundation – Doris Downing reported the Yankee Candle fundraiser will continue until January 11th. The “Just Move It Challenge” will include t-shirt and poster design contests. The ABC/25 Foundation membership drive will end December 1st. Eight out of nine schools have currently achieved the 25% family membership goal and will receive a \$2,500 grant. Ivy Hill is 11 memberships away from reaching the 25% membership goal.

Ms. Downing reported the teacher grant applications have been reviewed and confirmed to align with curriculum and technology in the district. Out of 84 applications for the Karen Wessel Barr Grant, 48 will be awarded for a total of \$24,518. There were 11 Marian Elliott Grant applications submitted and 9 grants will be awarded for a total of \$23,902. Recipients will be notified and recognized by letter. All applicants will receive an “I’m an Innovator” sticker.

Diana Chrissis arrives at 7:42 pm.

- ATA – Kelly Drevline thanked board members for their service to the district and, on behalf of the ATA, presented each board member with a small gift of appreciation.

Ms. Drevline gave a special thanks to Dr. Bein and Mr. Chung for allowing staff to attend the Cubs parade. She spotlighted the new creative arts, digital and design arts, and STEM classes and invited the board to attend open house on November 21st for Thomas Middle School and December 6th at South Middle School.

There were no communication reports to or from Board Members from the following:

- NSSEO
- ED RED
- PTA

Committee of the Whole Reports
Student Learning – none

Business and Finance

Employee Benefits Renewal 2017

Motion: B. Cerniglia moved and D. Chrissis seconded the motion that the Board of Education approve the “*Resolution for the Continuation of Various Insurance Coverages for the 2017 Calendar Year*.” Roll Call: D. Chrissis, yes; B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes; and R. Olejniczak, yes. Motion carried 6/0.

2016 Tax Levy Adoption

Ms. Mallek said information on the 2016 tax levy was presented at the October 20th board meeting. There have been no changes to this information. Notice of the public hearing had been published in the newspaper.

Motion: B. Cerniglia moved and D. Chrissis seconded the motion that the Board of Education adopt the *Resolution of Arlington Heights School District No. 25, Cook County, Illinois, Providing for the Levy of Taxes for the Year 2016*. Roll Call: D. Chrissis, yes; D. Page, yes; B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; and R. Olejniczak, yes. Motion carried 6/0.

Building and Grounds

Building Use Report for 2015 – 2016

Mr. Schulz reported \$117,984.50 was generated in revenue through the rental of D25 facilities in 2015-16. This is a slight decrease from last year’s revenue. We continue to look at ways to provide more gym use for Arlington Heights Youth Basketball. Persons interested in use of D25 facilities are to contact Sue Craig, the receptionist at Dunton Administration offices.

Environmental Studies - Update

Mr. Schulz reported on the environmental studies performed in D25. An expert conducted air quality tests in district buildings as well as modular classrooms. All results were good except for anomalies in two interior classrooms at Windsor indicating formaldehyde levels slightly above the recommended levels. Rooms were thoroughly cleaned and all cleaning products were reviewed to determine if any contained formaldehyde. It was found that one wood polish contained small amounts of formaldehyde and had been used in a small number of classrooms at Windsor and not at any other district schools. All other products have been reviewed and found to be safe.

A detailed cleaning, wiping down of all hard surfaces, was completed in an effort to remove any wood polish residue. A follow-up test was completed. Formaldehyde levels decreased but levels remained slightly above the IAQ standard in one of the rooms. An alcohol based general purpose cleaner was then used to deep clean the room again. The problem has been corrected. The wood polish product has been

properly disposed of and additional conversations were had with all district Facility Operations Managers to ensure all products used do not contain formaldehyde.

The August 22, 2016 results on indoor air quality testing at Windsor in the modular classrooms and classrooms 150 and 155 came back within IAQ standard guidelines. Testing was done related to carbon dioxide, carbon monoxide, total VOC's and airborne fungi. Mr. Ryan said there was no significant difference in air quality between classrooms in the building versus the modular classrooms. They will be looking at air quality in other district schools.

Personnel and Planning

2017 – 2018 School Calendar

Mr. Chung presented the 2017 – 2018 school calendar, noting that through a collaborative process, the District Calendar Committee worked to best meet the needs of Arlington Heights School District 25. The focus was to provide continuity and structure for student learning. The calendar is aligned as closely as possible to District 214's calendar. In establishing the start date, consideration was given to D25 construction projects. Winter and Spring breaks align with the District 214 calendar. School Improvement Days (SIP) will be connected to other holiday dates to provide fewer disruptions to instruction. August 23, 2017 will be the Opening Day and August 24th will be beneficial to all staff as a building based teaming day. Students will begin school on August 28th. (District 214 students begin August 16th.) If no emergency days are utilized, June 7, 2018 will be the last student day. (June 1st is the last student day for District 214.) It is anticipated that future calendars will be more closely aligned with District 214's calendar.

Superintendent Report

Second Reading of policies

Dr. Bein presented policies for a second reading. These policies are aligned with the ATA collective bargaining agreement and all legal requirements as recommended by the Illinois School Board of Education.

Motion: B. Cerniglia moved and D. Chrissis seconded the motion that the Board of Education approve the second reading of policies and exhibits as presented reflecting modifications and additions as recommended by the Illinois School Board of Education and in response to the Collective Bargaining Agreement recently submitted to IASB. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes; and D. Page, yes. Motion carried 6/0.

(PRESS Issue #92)

8:90	Parent Organizations
8:110	Public Suggestions and Concerns
5:30	Hiring Process and Criteria
5:70	Religious Holidays
5:80	Court Duty
5:200	Terms and Conditions of Employment, Dismissal
5:220	Substitute Teachers

5:230 Maintaining Student Discipline
5:250 Leave of Absence
8:30 Exclusive Bargaining Representative Agent

First Reading of policies and exhibits

Dr. Bein presented the first reading of policies and exhibits reflecting modifications and additions as recommended by the Illinois Association of School Boards. Policy changes and forms reflect a recent change in law regarding travel expenses. Asked when these changes are effective, Ms. Mallek replied they are to go into effect as of January 1st.

First reading of policies:

(PRESS Issue #93)

2:125 Board Member Expenses
2:125-E1 Board Member Expense Reimbursement Form
2:125-E2 Board Member Estimated Expense Approval Form
2:125-E3 Resolution to Regulate Expense Reimbursements
5:60 Expenses
5:60-E1 Employee Expense Reimbursement Form
5:60-E2 Employee Estimated Expense Approval Form

Mr. Page said the Board would not return to closed session.

Motion: R. Olejniczak moved and D. Chrissis seconded the motion that the Board of Education adjourn. Roll call: B. Cerniglia, yes; D. Glasgow, yes; D. Chrissis, yes; R. Olejniczak, yes; E. Johannesen, yes; D. Page, yes. Motion carried 6/0.

The meeting adjourned at 8:06 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: December 15, 2016

David Page
President
Board of Education

Erin Johannesen
Secretary
Board of Education

Date minutes were available for public inspection: December 16, 2016

Date minutes were posted on District website: December 16, 2016