

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes May 25, 2017

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on May 25, 2017 to accept a motion to adjourn into closed session at 6:46 p.m. The meeting was held at Dryden Elementary, 722 S. Dryden Place, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Possible Litigation, **5 ILCS 120/2 (c)(11)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.



Reception – Years of Service – Honoring Staff – Retirements and Milestone Anniversaries



Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on May 25, 2017 at 7:38 p.m. The meeting was held at Dryden Elementary, 722 S. Dryden Place, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Anisha Ismail Patel, Brian Cerniglia, Erin Johannesen, and Chuck Williams.

Board members excused: Diana Chrissis and Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Aimée LeBlanc, Assistant Superintendent for Student Services; Coletta Hines-Newell, Director of Food Service; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology and Assessment; Adam Harris, Communications Coordinator; Debbie Williams, recording secretary; press, staff and community.

Recognitions and Presentations

Mr. Page, on behalf of the Board, extended congratulations to South Middle School and Thomas Middle School Science Olympiad teams on their success downstate. Thomas MS finished 16th and South MS finished 6th. Kim Dyer presented the team and they demonstrated planes they built. Students put in many hours of study and practice and were helped by volunteers. Ms. Dyer recognized Mr. Anderson, who had served as a volunteer to Science Olympiad since 1995. She also noted that elementary students participated in the second ever Elementary Science Olympiad.

Principals introduced and congratulated retirees and milestone staff for their contributions and years of service to Arlington Heights School District 25. Dr. Bein, Superintendent, and Mr. Page, Board of Education President, congratulated the honored guests and presented them with flowers.

Congratulations to Retirees: 2016 Additional Retirements

Mary Jansson and MaryBeth Breaux

2017 Retirements

Effie Costa, Laura Guderley, Melba Gustafson, Avra Lavidas, Carol Loch, Constance Moxley, Dawn Phelan, Connie Schambach, Marianne Sutton, Cynthia Vogt, Debra Williams, and Mary Kay Zimmanck

Congratulations to Milestone Staff – Twenty Years

Edward Musilek, Bridget Venticinque, Eric Mueller, Debrah Pusateri, Amanda Range, Deborah Darby, Karen Copeland, Gail Komarek, Joanne Lesniak, Amy Pinski, Janet Sprague, Sheryl Meehan, Philip O'Grady, Joseph Sachs, Marianne Sutton, Dana Berry, Karen Field, Kathleen Haaker, and Diana O'Grady.

Congratulations to Milestone Staff – Twenty-five years

Patricia Fuglestad, Carol Fromm, Lorrie Palm, Cheryl Vanduyse, Amy Johnson, Maureen Stevens, David Frintner, Jennifer Kopecky, Gregry Lendy, Donald Schaewe, James Zimmerman, Sandra Atkins, and Sue Menas.

Congratulations to Milestone Staff – Thirty Years

Carol Vittore and Peter Reckard.

Congratulations to Milestone Staff – Forty-five Years

Jeffrey Javurek

Community Input - none

Consent Agenda

Motion: C. Williams moved and B. Cerniglia seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Board Bill; (E) Organizational Meeting minutes of April 27, 2017; and (F) Regular and Closed Session Meeting minutes of April 27, 2017. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Communications:

The following reports were given:

- NSSEO – Ms. Johannesen said NSSEO Spotlight on Stars recognized three Eagle Scouts for their dedicated service to the students.
- ED-RED – Ms. Mallek discussed the summary of the State budget drafts from ISBE. Funding is expected to stay at the same level, with possible additional

funding over \$200,000. However this is attached to a property tax freeze. It sounds promising, but would be a loss to the district. There are still a lot of unknowns regarding the state budget.

The following reports were received:

- PTA - Katie Washco/Kim Kusiciel – In partnership with ABC/25 Foundation, ten senior scholarships for \$1,000 each were presented at the Scholarship Breakfast. Students are studying engineering, sciences, politics, law, and business. Each student invited a teacher who made an impact in his or her education. The PTA is active as they finish the school year and prepare for summer trainings at the administration building on June 12th. Future planning will begin for a Reflections event next year at South Middle School and exploring new fundraising ideas to help fund \$10,000 in scholarships.
- ABC/25 Foundation – Ms. Downing said the Just Move It (JMI) Challenge raised about \$17,000. Other fundraisers earned about \$30,000. Angie Frye, Olive-Mary Stitt parent, was introduced as the new foundation president. The foundation has been restructured, returning to committees as it once had been.
- ATA – Ms. Dyer wished the Board a happy summer.

There were no reports from the following:

- IASB

Committee of the Whole Reports

Student Learning - none

Business and Finance

Award of Paper Bid for 2017-18

Ms. Mallek stated this is the standard annual paper bid with the recommendation going to the lowest responsible bid.

Motion: C. Williams moved and B. Cerniglia seconded the motion to award the paper bid for the 2017-18 school year to Veritiv. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Budget Assumptions for 2017-18

Ms. Mallek reviewed the budget revenue assumptions for 2017-18 noting the CPI (Consumer Price Index) will be 2.1% for the 2017 tax year. Interest income is expected to be around one percent for next year. As the State budget is unknown and the possibility that federal Title II will be reduced, our budget will reflect the assumptions of reduced funding.

Ms. Mallek, in reviewing expenditures, said salaries and increases are tied to negotiated agreements and CPI. All new programs are to be evaluated through department level budgets. The district office level budget will be cut and projects a savings of \$500,000. We will continue to be watchful of enrollments and personnel.

3rd Quarter Budget Update

Ms. Mallek presented a third quarter budget update. The majority of tax collections for the current year have been collected as well as the second half of the 2015 extension. General State aid was prorated by 8% for 2015-16 and we are expecting it to be the same for 2016-17. If the State is able to pay 100% of our entitlement, we will end up \$188,000 over budget in GSA.

Our special education budget is based on the actual reimbursements calculated by the State. We anticipate receiving the fourth quarter payment for 2015-16 and three quarters for 2016-17. We have not received three 2016-17 quarterly payments, resulting in \$1.69 million under budget.

The District budgeted a total deficit of \$2.3 million. We expect to end the year with less revenue than budgeted, however we do not anticipate spending the entire expenditure budget. We budgeted to spend the full \$31.9 million of bond proceeds in 2016-17, but based on the construction timeline and work scheduled for the Thomas Middle School and Windsor Elementary projects, a large portion of the costs won't be invoiced until this summer in the next fiscal year. We will end up with a "surplus", but next year the budget will indicate a deficit.

NSSEO Lease Agreement

Ms. Mallek presented a draft of the renewal lease agreement with NSSEO. There are no significant changes to the current terms. NSSEO has been a good tenant and the rent has provided over \$400,000 in revenue. The April CPI increases the proposed lease amount. NSSEO serves some district students. Asked about the notice of termination, Ms. Mallek said notice must be provided at least 18 months prior to June 30th. If no notice is given, the lease is automatically renewed for annual periods under the terms and conditions described in the agreement. This is a ten-year lease unless we renegotiate a new lease.

Lease Agreement with A Mother's Touch

Ms. Mallek said rental to A Mother's Touch has been a good fit with the district. They rent about 16% of the space at Miner School, providing a revenue source for the district and a service to the community.

Building and Grounds

Approve Emergency Chiller Purchase and Installation

Mr. Schulz said that the chiller at Thomas Middle School failed last week. This failure was catastrophic and a mechanical contractor was consulted to determine the cause of failure. An emergency purchase is required to provide a safe learning environment and prevent moisture-related damage to the interior of the building. A chiller has been located and will be bought through a direct purchase. Payment will come from the regular facility budget.

Motion: B. Cerniglia moved and C. Williams seconded the motion to approve the purchase and installation of a chiller for Thomas Middle School and sign the related Resolution. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Award of District Flooring Scope

Mr. Schulz said these projects are typical summer projects and allow for flooring to be replaced at Ivy Hill, Olive-Mary Stitt, Westgate, Dryden and South Middle School. These projects were identified through the district wide flooring assessments. Asked about Vortex Commercial Flooring, Mr. Schulz said they have done many jobs in the district and we are happy with their quality and performance.

Motion: C. Williams moved and E. Johannesen seconded the motion to award District Flooring Improvements, including Base Bid #1 and contingency allowance, while rejecting Alternate #1 for Arlington Heights School District 25, to Vortex Commercial Flooring in the amount of \$210,092. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Award of Miner Gymnasium Improvements

Mr. Schulz said they are experiencing seam failure in the Miner gym flooring due to the age of the flooring. The flooring will be replaced and the gym will also be painted. The existing bleachers from Thomas Middle School will be relocated to Miner. We anticipate no asbestos as the flooring has been tested. AHYBA has agreed to pay one third of the cost over a five-year period. We appreciate the contribution of \$46,328 and commitment from AHYBA. And we are pleased to reuse the bleachers from Thomas.

Motion: C. Williams moved and E. Johannesen seconded the motion to award Miner Gymnasium Improvements, including Base Bid, Alternate #1, Alternate #2, and contingency allowance, to ATP Enterprises in the amount of \$174,000. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Personnel and Planning

2017-2018 Non-Certified Employee Compensation

Mr. Chung said we appreciate Board support of district staff and are recommending an increase in compensation for non-certified employees.

Motion: B. Cerniglia moved and C. Williams seconded the motion to approve the 2017-2018 compensation for the non-certified employees as submitted. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

2017-2018 Administrative Compensation

Mr. Chung said we have phenomenal administrators in the district who are important in day-to-day operations. They also provide leadership in the state. We thank the Board for support of the district administrators.

Motion: C. Williams moved and E. Johannesen seconded the motion to approve the contracts and 2017-2018 compensation for principals, assistant principals, directors and coordinators as submitted. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Assistant Superintendent Contracts

Mr. Chung said his colleagues are outstanding and forward thinking in providing initiatives within the district.

Motion: B. Cerniglia moved and C. Williams seconded the motion to approve the three-year contracts (2017-2020) for the assistant superintendents who have met all goals in previous contracts, as submitted. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Approval of Superintendent Contract

Mr. Chung said we have an outstanding superintendent – one of the best in the state. The Board agreed and is happy with the direction of the district.

Motion: E. Johannesen moved and C. Williams seconded the motion to approve the new three-year Superintendent's contract with a salary of \$208,965 and other terms and conditions as reflected and approve the related Resolution. Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and D. Page, yes. Motion carried 5/0.

Superintendent Report

First Reading of policies and exhibits

Dr. Bein presented the following policies and exhibits relating to the Board for a first reading. These policies and exhibits reflect modifications and additions as recommended by the Illinois School Board of Education.

(PRESS Issue 93):

- 2:120 Board Member Development
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedure
- 2:220-E2 Motion to Adjourn to Closed Meeting
- 2:220-E7 Access to Closed Meeting Minutes and Verbatim Recordings
- 2:220-E8 School Board Records Maintenance Requirements and FAQs

First Reading of policies – 5 Year

Dr. Bein presented the following policies as a part of a five-year review process. The IASB Press Plus review keeps material aligned with good governance principles and keeps legal references current. No changes have been made to these policies.

(5-Year Review)

- 1:10 School District Legal Status
- 1:20 District Organization, Operations, and Cooperative Agreements
- 1:30 School District Philosophy
- 2:10 School District Governance
- 2:130 Board-Superintendent Relationship
- 3:10 Goals and Objectives
- 3:30 Chain of Command
- 4:80 Accounting and Audits

5:150 Personnel Records
6:255 Assemblies and Ceremonies
6:260 Complaints About Curriculum, Instructional
Materials, and Programs
7:280 Communicable and Chronic Infectious Disease
7:285 Food Allergy Management Program

Mr. Page said the Board would not return to closed session.

Motion: E. Johannesen moved and C. Williams seconded the motion to adjourn.
Roll Call: B. Cerniglia, yes; A. Patel, yes; C. Williams, yes; E. Johannesen, yes; and
D. Page, yes. Motion carried 5/0.

The meeting adjourned at 9:12 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: June 15, 2017

President
Board of Education

Secretary
Board of Education

Date minutes were available for public inspection: June 16, 2017

Date minutes were posted on District website: June 16, 2017