

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes October 19, 2017

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on October 19, 2017 to accept a motion to adjourn into closed session at 7:01 p.m. The meeting was held at Ivy Hill Elementary School, 2211 N. Burke Drive, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2 (c)(1); Possible Litigation, 5 ILCS 120/2 (c)(11); Collective Negotiation Matters, 5 ILCS 120/2 (c)(2); review closed session minutes, 5 ILCS 120/2 (c)(21).



Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on October 19, 2017 at 7:37 p.m. The meeting was held at Ivy Hill Elementary School, 2211 N. Burke Drive, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Anisha Ismail Patel, Brian Cerniglia, Erin Johannesen, Diana Chrissis, and Rich Olejniczak.

Board members excused: Chuck Williams

Others Present: Dr. Lori Bein, Superintendent; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/CSBO; Aimée LeBlanc, Assistant Superintendent for Student Services; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology and Assessment; Adam Harris, Communications Coordinator; Lana O'Brien, Recording Secretary; press, staff and community.

Recognitions and Presentations

Mr. Page, on behalf of the Board, and Dr. Lori Bein extended congratulations to the South Middle School students that participated in the Golf Club. Their coach and sponsor was Phil O'Grady.

Ryan Heany
Luke Kruger*
Daniel Raupp
William Wascher

Lily Erickson
Margaret Lennon
Lauren Schiele
Natalie Von Oesen*

** Participated at IESA State tourney*

Community Input

Francisco Alvarado (with Mary Lee, the Dryden Place Garden Parent Liaison, translating) spoke about the benefits of the Dryden Place Project. He stated that it has affected all of the families in a positive way, and hopes that the project can expand in the winter months.

Melissa Cayer asked a question about the ABC/25 Foundation.

Consent Agenda

Motion: D. Chrissis moved and E. Johannesen seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Fixed Asset Disposal Report; and (E) Regular and Closed Session Meeting minutes of September 21, 2017.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Communications:

The following reports were given:

- NSSEO – Ms. Johannesen reported the new parent education resource center Open House will be held on November 1, 2017 at Kirk School, 4-6pm.
- IASB – Mr. Cerniglia reported that he attended the North Cook Division Fall Dinner and Meeting on October 18. Jim Burgett, President of The Burgett Group, was the speaker and presented on “The Art of School Boarding”. Ms. Chrissis was recognized for Master Status Maintained, and Mr. Cerniglia was recognized for Master Award Level 1. Ms. Chrissis and Mr. Cerniglia were congratulated for their respective awards.
- ED-RED – No report

The following reports were received:

- PTA – Kim Kusiciel and Ann Williams reported that the Reflections event held on October 1 was successful. There were 121 students that registered, and over 20 were on a waitlist. This is a community partnership with the PTA, the District and various businesses and organizations in the area. The projects are due the beginning of November. The District 37 Illinois PTA Awards Dinner was held on October 16, and each of the district's PTA groups received awards.
- ABC/25 Foundation - Angie Frye reported that 101 teacher grants were received, and they are in the process of scoring them and hope to let the teachers know by December 1. There was a membership incentive and all nine schools will receive \$2,500 because each school met the goal. The

Historical Reenactment was a wonderful day for the 5th graders, and ABC/25 is happy to partner with the District for this event.

- ATA – Kelly Drevline gave a video report to the Board, which included (1) a spotlight on teachers, building reps and the ATA executive board; (2) each school held fundraising efforts for hurricane relief and the grand total raised was \$18,000; (3) South MS “Wind Ensemble” performed, at the Arlington Heights Autumn Harvest Festival; and (4) at Dryden School Len Deptula & Jake Poliszczuk incorporate the Friday Party Jam into the classroom. Ms. Drevline thanked the Board for their service.

Committee of the Whole Reports

Student Learning – None

Student Services

Strategic Plan Update

Ms. LeBlanc reviewed the Student Services Strategic Plan update. The plan was implemented in 2014 and will be completed at the end of this year. There are four main initiatives to the plan, engage families and staff in educational opportunities and training that promote student growth; embrace innovative and effective practices to support student growth; foster collaborative and transparent communication; and utilize a collaborative problem solving approach to support high expectations for student growth. Progress has been made towards five tactical goals that support the initiatives. By the end of the 2017-2018 school year, the department will close the current plan, and then focus on the goals of the District-wide strategic plan. They will broaden best practice, explore program expansion, and continue to strengthen community relations.

Each year the district partners with NSSEO to measure our effectiveness by surveying parents. The challenge is getting parent participation, and one of the department’s goals is to increase parent surveys. Ms. LeBlanc and the Student Services Department were thanked for all their work, and in making progress to reach the goals.

Business and Finance

2017 Tentative Tax Levy

Ms. Mallek presented the 2017 Tentative Tax Levy. She reviewed the 2016 Tax Levy and shared historical information for the past ten years. Taxes are based on a dollar amount limited to an increase each year of the Consumer Price Index (CPI), or 5%, whichever is less. Historically, the District has seen less than 2% actual new growth in each of the last ten years. The District can only receive revenue from new growth if it exists. Not levying for new growth that materializes means that the District loses property tax on the amount not levied.

Ms. Mallek presented a chart showing historical changes in new growth and assessment, total assessment, and CPI. The proposed levy is 4.91% higher than the 2016 levy extension in the capped funds. This is to capture the 2.1% CPI plus 2% in new growth and .8% for TIF 3 coming onto the tax rolls. The actual increase is expected to be 3.29%, which represents the 2.1% CPI plus 1.19% new growth. It was explained that it is not detrimental to the taxpayer to submit a levy at a higher rate, because the County Clerk can only allow the District access to the appropriate amount of new growth.

The Board members asked several questions regarding the tentative tax levy and there was a discussion about CPI as well as capturing growth.

Ms. Mallek shared the levy timeline in accordance with legal requirements.

October 19, 2017	Presentation of Tentative Levy
November 6, 2017	Publication of Hearing Notice
November 16, 2017	Public Hearing & Levy Adoption
Prior to Dec. 26, 2017	Levy Filed

Resolution to Regulate Expense Reimbursements

Ms. Mallek presented the *Resolution to Regulate Expense Reimbursements* as revised based on legislative updates. Our policies already addressed several of these travel-related reimbursements, but the Resolution is specific and inclusive of a dollar amount. The Resolution reflects the total amount included in the 2017-18 budget for professional development expenditures.

Motion: D. Chrissis moved and E. Johannesen seconded the motion to approve the "Resolution to Regulate Expense Reimbursements."

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Employee Benefits Renewal 2018

Ms. Mallek reported the insurance renewal information had been received from GCG Financial and shared with the district insurance committee. There were significant changes in 2017 to help control costs for the overall insurance plan and the employees, and since we haven't experienced a full year of the impact of these changes, the insurance committee is not recommending any changes for this year.

The proposed renewal for medical insurance is 7.4% on a blended average. The Board has a negotiated cap of 6% on the increase in premium they will pick up each year, and employees pay a minimum of 3% for single insurance and 33% of premium for family insurance. The employee will be paying 5.48% of the total single premium and 34% of the total family premium. There will be no change in benefits or premiums for vision insurance. There will be no increase in premium for the dental HMO and a 6.2% increase in the dental PPO plan. There will be no rate increase for life insurance.

Motion: D. Chrissis moved and E. Johannesen seconded the motion to approve the “Resolution for the Continuation of Various Insurance Coverages for the 2018 Calendar Year.”

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Greenbrier Architectural Services Agreement

Mr. Schulz stated that STR Partners provided services for the additions at Ivy Hill, Olive-Mary Stitt, Windsor, and Thomas Middle School. We have been satisfied with their services and they have great designs. He recommends they provide architectural services related to the additions and renovations at Greenbrier Elementary School. The terms and conditions of the agreement remain unchanged, and the professional fees will be 7% of the cost of the work. These fees are based on the industry standard.

Motion: D. Chrissis moved and E. Johannesen seconded the motion to approve the Architectural Services Fee for STR Partners related to the Greenbrier Elementary expansion.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Addendum to Construction Manager Agreement

Mr. Schulz reported that District 25 has worked with Nicholas and Associates since 2015, and they provide excellent on-site project management. The dollar amount is a not-to-exceed figure, and may decrease, as we may not use all of the contingencies. It is a comparable and fair price, and is equivalent to their fee for their past projects with the District.

Motion: D. Chrissis moved and E. Johannesen seconded the motion to approve the addendum to the construction manager at-risk agreement with Nicholas and Associates for the project at Greenbrier Elementary School in the amount not to exceed \$617,729.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Buildings and Grounds –

Life Safety Amendment for Greenbrier Roof

Mr. Schulz explained that the replacement of a portion of the roof at Greenbrier School was presented to the Board as part of the anticipated construction project. We would intend to fund the cost of this project through life safety funds. The Board awarded the bid for this work at the September 21, 2017 Board meeting. This approval is to allow the District to apply to the state to qualify the project as life safety so that it can be paid from the life safety fund.

Motion: D. Chrissis moved and E. Johannesen seconded the motion to approve the Life safety Amendment to qualify the Greenbrier roof replacement to be paid from Life Safety Funds.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Five-year Facilities Master Plan

Mr. Schulz presented a five-year facility master plan to the Board with a projected cost of \$20,706,737. This plan communicates long-term construction needs and maintenance details for the district buildings. These capital improvements ensure that the buildings are maintained in a consistent manner so that the buildings perform at a high level for students and staff. The priorities for facilities management planning are safety, to preserve the schools and grounds, to extend the life of schools and grounds, to improve efficiency, and enhancements.

A yearly summary was presented and showed that the cost in the first year is higher due to the Greenbrier construction. The top three projected cost categories are (1) HVAC at \$4.31M; (2) Roofing at \$3.36M, and (3) Plumbing at \$2.83M. Schools that did not have construction will have more need going forward. There continues to be an upward trend in construction costs due to labor rates and productivity, material prices, and the competitive condition of the marketplace.

Mr. Schulz was thanked and told that it is beneficial to know how projects are prioritized, and that it is easier to budget when there is a five-year plan.

The final recommendation for the 2018 projects will be presented at the November Board meeting for approval.

Personnel and Planning - None

Superintendent Report

Second Reading of policies and exhibits

Dr. Bein noted these policies were presented at the previous board meeting. These policies and exhibits reflect modifications and additions as recommended by the Illinois School Board of Education.

Motion: D. Chrissis moved and E. Johannesen seconded the motion to approve the second reading of the following policies and exhibits reflecting modifications and additions as recommended by the Illinois School Board of Education.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

(PRESS Issue 95):

2:260 Uniform Grievance Procedure

2:220-E3 Closed Meeting Minutes

6:210 Instructional Materials

7:275 Orders to Forgo Life-Sustaining Treatment
8:70 Accommodating Individuals with Disabilities

Second Reading of policies – 5 Year

Dr. Bein noted these policies were presented at the previous board meeting. Dr. Bein presented the following policies as part of the best practices as guided by IASB for a five-year review, keeping material aligned with good governance principles and keeping the legal references current. Minor edits have been made to these policies.

Motion: E. Johannesen moved and D. Chrissis seconded the motion to approve the second reading of policies presented by IASB for a five-year review.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

(5-Year Review) - PRESS Issue 95
2:210 Organizational School Board Meeting
4:70 Resource Conservation
6:290 Homework
6:330 Achievement and Awards
7:80 Release Time for Religious Instruction/Observance
7:160 Student Appearance

David Page said the Board would not return to closed session.

Motion: R. Olejniczak moved and D. Chrissis seconded the motion to adjourn.

Roll Call: D. Page, yes; A. Patel, yes; B. Cerniglia, yes; E. Johannesen, yes; D. Chrissis, yes; and R. Olejniczak, yes. Motion carried 6/0.

Dr. Bein reminded the Board that there is a special Closed Session Board meeting on October 24, 2017 for Board professional development.

The meeting adjourned at 8:54 pm.

Submitted,

Lana O'Brien
Recording Secretary

Approved: November 16, 2017

President
Board of Education

Secretary
Board of Education

Date minutes were available for public inspection: November 17, 2017

Date minutes were posted on District website: November 17, 2017