

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes April 12, 2018

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on April 12, 2018 to accept a motion to adjourn into closed session at 6:50 p.m. The meeting was held at Windsor Elementary School, 1315 N. Miner Street, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2 (c)(1); Possible Litigation, 5 ILCS 120/2 (c)(11); Review closed session minutes, 5 ILCS 120/2 (c)(21); Matters relating to individual students 5 ILCS 120/2(c)(10); Safety of employees, students, staff, the public, or public property, 5 ILCS 120/2(c)(8), amended by P.A. 99-235.



Public Hearing: Reduction in Workforce



Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on April 12, 2018 at 7:34 p.m. The meeting was held at Windsor Elementary School, 1315 E. Miner Street, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Brian Cerniglia, Chad Conley, Erin Johannesen, David Page, and Anisha Ismail Patel

Board members excused: Diana Chrissis and Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Eric Olson, Assistant Superintendent of Student Learning; Jake Chung, Assistant Superintendent for Personnel & Planning; Chris Fahnoe, Director of Technology and Assessment; Ryan Schulz, Director of Facilities Management; Coletta Hines-Newell, Director of Food Services; Adam Harris, Communications Coordinator; Brad Katz, Information Technology Specialist; Lana O'Brien, Recording Secretary; staff; and community.

Recognitions and Presentations -

Mr. Brian Kaye, principal of Thomas Middle School introduced Mr. Ben Hamilton and Mr. Mike Damico, the wrestling coaches for Thomas. Mr. Hamilton stated that it was

a great first season for everyone and that five athletes qualified for sectionals. He thanked the district administration, the parents and families, and the Board. Mr. Page, on behalf of the Board, thanked the coaches and wrestlers.

Ms. Piper Boston, principal of South Middle School, thanked Scott McTague the South 8th grade girls basketball coach, who was not able to attend the meeting. It was the team's first time to the IESA state tournament and they ended up placing 3rd in the state. Two of the athletes spoke about the season and introduced their team. They thanked the Board, Mr. McTague, Ms. Boston, and their parents. Mr. Page, on behalf of the Board, congratulated them, and wished them luck in high school.

Ms. Piper Boston, principal of South Middle School, introduced Ms. Sophia Vassos, the South 8th grade girls volleyball coach. Ms. Vassos thanked the Board, Ms. Boston, the assistant principals, and the parents for all of the support. The team was introduced, and it was stated that it was their first time downstate since 2006. Mr. Page, on behalf of the Board, congratulated them on a great season.

Community Input – None

Consent Agenda

Motion: B. Cerniglia moved and E. Johannesen seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report (January and February); (C) Invoices (D) Fixed Asset Disposal Report; (E) Board Member Expense Reimbursement (F) Regular and Closed Session Meeting minutes of February 8, 2018; (G) Closed Session Meeting minutes of February 28, 2018; (H) Intergovernmental Agreements for Food Service for District 57, District 26 and District 23

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Communications:

The following reports were given:

- NSSEO – Ms. Johannesen reported that a Science Fair will be held at Kirk School on April 30, and she will be a judge. The Walk and Wheel-a-thon will be held at Kirk School on April 20. The NSSEO budget for upcoming year, will be voted on at an upcoming meeting. Ms. Johannesen stated that NSSEO does an excellent job of managing the funds, and is respectful of how the funds are used in meeting the needs of the students.
- IASB – Mr. Cerniglia reported that the North Cook Division meeting was held last month, and was attended by Ms. Patel, Dr. Bein and Mr. Cerniglia. The new executive director was introduced, and it was their first meeting with the District's new field representative, Ms. Dee Molinare. Student-led tours of Conant High School were given and highlighted areas of the school including

STEM, and the Nursing and Culinary programs. The training component was presented by attorneys from Franczek Radelet P.C. The next IASB Division meeting will be held in the fall. Mr. Cerniglia discussed a survey from IASB for Board members.

- ED RED – Ms. Mallek reported that at the most recent meeting the new state assessment was discussed.
- ATA – Ms. Drevline reported that five ATA members will be attending the representative assembly this month, and other ATA members will be attending the summer meeting. The ATA will give a \$2,500 scholarship to a high school senior, and they also recently donated to the Dryden Place Garden and the ABC/25 Just Move It Challenge. A video was shown about the Braille Day celebration at Westgate that highlighted two kindergarten students.

There were no reports from the following:

- PTA
- ABC/25 Foundation

Committee of the Whole Reports

Student Learning

New Elementary Report Card

Dr. Olson and Amanda Vincent, 3rd grade Patton teacher, and a member of the Standards-Based Grading Committee, reported on the new elementary report card.

The process that was implemented was explained, which included forming the Standards-Based Grading Committee, consulting other districts, and working with the information from Dr. Tom Guskey, one of the leading experts in assessment and standards-based grading. The committee began the process of designing the new report card, researching best practice and making the necessary decisions for how it would look and operate. Grade Level Work Groups were also formed that went through each subject area and built the master list of what standards would be included in the final report card.

Standards-based grading focuses on how a student performs on particular standards. It separates a student's content knowledge of a particular subject from how that child performs as a student, and it allows for greater feedback and understanding for parents and students.

A group of teachers are piloting the new report card this spring so we can see how it really operates in the classroom. They will also use the current report cards, which will go in the student's file.

Ms. Vincent discussed several points from a teacher's perspective. Averaging does not communicate what the students can do. Standards-based grading's focus is more on the feedback and less on the grade, and students will see learning as an ever-growing process. It will change the students' mindset, and reward the students for taking ownership of their learning. Grades are not the end, but the skills are. It will provide clear communication on student progress.

The new report cards will be implemented during the 2018-2019 school year. Training for staff will be provided, and parent nights will be held in the fall of 2018 to explain the new report card to elementary parents. This will be a multi-year process, with adjustments and changes throughout. A middle school exploration committee will begin next year.

The Board thanked Dr. Olson, Ms. Vincent and the committees for their work. Board members asked questions in regards to the timeline and the opportunity for teachers and students, and look forward to hearing about the progress.

Business and Finance

Ten-Year Lease Agreement with Futabakai Japanese School

Ms. Mallek reported that the information for the ten-year lease agreement with Futabakai was presented at the February meeting. The major change is that no major capital improvements for Rand School have been identified at this time that would require a major contribution from Futabakai. The capital contribution language has been updated to exclude a fixed amount, but to acknowledge the ability to negotiate future capital projects to be funded through a contribution from Futabakai. As previously discussed, Futabakai is interested in leasing additional space at Rand that the District is currently using as storage. We have identified and will continue working on some possible options to accommodate both parties' interests, and would plan to bring any future agreement on such to the Board as an addendum to this lease.

Motion: B. Cerniglia moved and E. Johannesen seconded the motion to approve the ten year lease agreement with Futabakai Japanese School..

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Second Quarter Budget Update

Ms. Mallek shared highlights from the second quarter budget update. The District is on target at this point. Based upon the results of the first two quarters, it is possible we will end the year with less revenue than budgeted, although the balance due at this point from the State is much less than years past due to the new funding formula. We do not anticipate spending the entire expenditure budget, and we know we won't spend all of the bond proceeds, as the Greenbrier project will go through the summer. We anticipate ending the year with less of a deficit than budgeted.

Extension of Contract with Audit Firm

Ms. Mallek shared that we are happy with the services and consistency that Baker Tilley has provided, as well as their resources to service the District and meet the necessary timelines. Their pricing falls into line with what other districts are paying. We are interested in extending our agreement with Baker Tilley for an additional three years.

Extension of Contract with Benefit Provider

Ms. Mallek shared information regarding the extension of the contract with the District's benefit provider. The annual fees proposed by GCG are less than or equal to the fees that were proposed by other vendors in 2007. There will be a slight increase from what we currently pay to \$32,000 for the first two years and \$34,000 for the second two years of the agreement. They also have staff that is actively involved with assisting us with our online benefit enrollment system. In discussions with insurance committee members, we are very satisfied with the service received from GCG and recommend continuing to work with them.

Buildings and Grounds

Award of Dryden Roofing Replacement

Ryan Schulz presented information regarding the Dryden Roofing Replacement. The District has had good experience with A-1 Roofing, and they were the most responsible bidder.

Motion: A. Patel moved and B. Cerniglia seconded the motion to award the Roofing Replacement for Dryden Elementary School, including Base Bid, and Contingency Allowance, while rejecting Alternate #1 to A-1 Roofing in the amount of \$320,980. Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Award of District Flooring Replacement

Ryan Schulz presented information regarding the District Flooring Replacement. This project will replace highly worn flooring in identified areas in the District to ensure a safe learning environment for our students.

Motion: A. Patel moved and E. Johannesen seconded the motion to award the District Flooring Replacement to Vortex Flooring, under National Joint Powers Alliance (NJPA) contract#121715-TFU in the amount of \$90,726.59. Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Award of District HVAC Projects

Ryan Schulz presented information regarding the District HVAC Projects. This project will improve HVAC systems to ensure long-term performance, meet code requirements and ensure a comfortable environment for students and staff by replacing aged mechanical systems, which will improve performance and reliability.

Motion: B. Cerniglia moved and E. Johannesen seconded the motion to award the District HVAC projects, including Base Bid, and Contingency Allowance, to Accomplished Mechanical in the amount of \$729,000.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Award of South Middle School Lighting Replacement Project

Ryan Schulz presented information regarding the South Middle School Lighting Replacement Project. The scope consists of converting standard light fixtures to new LED fixtures on the first floor, which will improve energy efficiency as well as lighting quality.

Motion: A. Patel moved and B. Cerniglia seconded the motion to award the South Middle School lighting replacement project, including Base Bid, Alternate #1 and Contingency Allowance, while rejecting Alternate #2 and #3, to All Tech Energy in the amount of \$152,549.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Award of Patton Chiller Replacement

Ryan Schulz presented information regarding the Patton Chiller Replacement. The existing chiller has a damaged evaporator bundle that is causing water to leak into the refrigerant circuit and limiting the unit's cooling capacity. The extent of water damage is unknown at this time and it may have severely damaged the refrigerant compressors on the unit including other components. After reviewing with the manufacturer, the most beneficial option to ensure long term performance and reliability is a replacement of the entire unit instead of attempting a repair of the existing equipment. Board members asked several questions in regards to the life of a chiller, the guarantee of the chiller, and the performance of other chillers in the district.

Motion: B. Cerniglia moved and E. Johannesen seconded the motion to award the Patton chiller replacement scope to Carrier Corporation under National Joint Powers Alliance Contract (NJPA) 030817-CAR in the amount of \$99,678.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Personnel and Planning

Annual Recommendations for Personnel Releases

Mr. Chung recommended that the Board of Education approve the Resolution for Honorable Dismissal of Probationary Teachers.

Resolution A. - Honorable Dismissal of Probationary Teachers

Mr. Chung stated that the district takes great pride in hiring the best possible staff members. The administration analyzes enrollment to best forecast staffing needs and remain fiscally responsible.

Rationale:

Section 24-12 of the *School Code* requires certain steps be taken when dismissing certified teachers as a result of the decision of the Board to decrease the number of teachers employed in the School District.

Motion: E. Johannesen moved and A. Patel seconded the motion to adopt Resolution A authorizing the Honorable Dismissal of Probationary Teachers. Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

Superintendent Report

Second Reading of Policies and Exhibits

Dr. Bein noted these policies were presented at the February board meeting. These policies and exhibits reflect modifications and additions as recommended by the Illinois Association of School Boards.

Motion: B. Cerniglia moved and E. Johannesen seconded the motion to approve the second reading of the following policies and exhibits reflecting modifications and additions as recommended by the Illinois Association of School Boards. Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

(PRESS Issue 96):

2:260	Uniform Grievance Procedure
4:15	Identity Protection
4:110	Transportation
4:150	Facility Management and Building Programs
5:20	Workplace Harassment Prohibited
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:200	Terms & Conditions of Employment & Dismissal
5:220	Substitute Teachers
5:240	Suspension
5:290	Employment Termination & Suspensions
6:50	School Wellness
6:150	Home & Hospital Instruction
6:340	Student Testing & Assessment Program
7:10	Equal Educational Opportunities
7:15	Student & Family Privacy Rights
7:20	Harassment of Students Prohibited
7:70	Attendance & Truancy
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:190	Student Behavior
7:250	Student Support Services
7:270	Administering Medicines to Students

7:275 Orders to Forgo Life-Sustaining Treatment
7:305 Student Athlete Concussions & Head Injuries
7:340 Student Records

(PRESS Issue 94):

7:100 Health, Eye, and Dental Examinations; Immunizations; and
Exclusion of Students

Dr. Bein noted that it was very positive to have Ms. Vincent's colleagues in the audience. It shows how much our staff supports each other.

The Board did not return to closed session.

Motion: B. Cerniglia moved and A. Patel seconded the motion to adjourn.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

The meeting adjourned at 9:09 p.m.

Submitted,

Lana O'Brien
Recording Secretary

Approved: April 26, 2018

President
Board of Education

Secretary
Board of Education

Date minutes available for public inspection: April 27, 2018

Date minutes posted on District website: April 27, 2018