

## **ARLINGTON HEIGHTS SCHOOL DISTRICT 25**

1200 S. Dunton Ave.  
Arlington Heights, Illinois 60005

### **School Board Meeting Minutes October 18, 2018**

David Page, Vice President of the Arlington Heights School District 25 Board of Education, called the meeting to order on October 18, 2018 to accept a motion to adjourn into closed session at 7:02 p.m. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2 (c)(1); Review closed session minutes, 5 ILCS 120/2 (c)(21); Student disciplinary cases, 5 ILCS 120/2 (c)(9); Possible litigation, 5 ILCS 120/2(c)(11).



#### **Regular Meeting**

David Page, Vice President of the Arlington Heights School District 25 Board of Education, called the meeting to order at 7:42 p.m. on October 18, 2018. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Chad Conley, Scott Filipek, Rich Olejniczak, David Page, and Anisha Ismail Patel

Board members excused: Brian Cerniglia and Erin Johannesen

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Jake Chung, Assistant Superintendent for Personnel and Planning; Chris Fahnoe, Director of Technology and Assessment; Ryan Schulz, Director of Facilities Management; Adam Harris, Communications Coordinator; Brad Katz, Information Technology Specialist; Lana O'Brien, Recording Secretary; staff; and community.

#### **Recognitions and Presentations**

Mr. Page, on behalf of the Board, and Dr. Bein extended congratulations to South Middle School Golf Club. The following students participated in the IESA Sectional Tournament and three players qualified for the IESA State Tournament. Their Coaches and Sponsors are Phil O'Grady and Kim Dwyer.

Hugo Arzbaecher  
William Collopy  
Brandon Houghton

Luke Kruger\*  
Patrick Raupp  
Kathryn Riesing\*

Quinn Toomey

Natalie Von Oesen\*

\* *Participated at IESA State tournament*

Mr. Page, on behalf of the Board, and Dr. Lori Bein extended congratulations to Adam Harris, District 25 Communications Coordinator, on his *National School Public Relations Association 35 under 35 award*. Adam will be recognized at the NSPRA Annual Conference next summer as an emerging leader who is making a difference in school public relations.

Since Ms. Johannesen was not present, Mr. Page asked for a motion to appoint a Secretary Pro Tem for the meeting.

**Motion:** Mr. Filipek moved to appoint Mr. Conley to serve as Secretary Pro Tem for the meeting. Mr. Page asked for any more nominations and there were none, so the nominations were closed.

Roll Call: C. Conley, yes; S. Filipek, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

#### Community Input

Kenya Ayers from Harper College spoke about the Harper College referendum and the school's three priorities. She stated that additional information is available on Harper's web site.

#### Consent Agenda

**Motion:** R. Olejniczak moved and S. Filipek seconded the motion that the Board of Education approve those items on the Consent Agenda as follows:

(A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Special, Public Hearing on the Budget, Regular and Closed Session Meeting minutes of September 20, 2018.

Roll Call: C. Conley, yes; S. Filipek, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

#### Communications:

The following reports were given:

- IASB – The Joint Annual conference will be held in November. Mrs. O'Brien will email the Board members information on the conference website.
- ED RED - Ms. Patel reported that a luncheon meeting was held on October 5 to kick off the new school year. The topic for luncheon was career pathways for all students. There are three board openings on ED-RED and if Board members are interested please contact the director, Sarah Hartwig.

There were no reports from the following.

- NSSEO
- PTA

- ATA
- ABC25 Foundation

### Committee of the Whole Reports

**Student Learning** - None

**Student Services** - None

### **Business and Finance**

#### 2018 Tentative Tax Levy

Ms. Mallek presented the 2018 Tentative Tax Levy. She reviewed the 2017 Tax Levy and shared historical information from the past ten years. Taxes are based on a dollar amount limited to an increase each year of the Consumer Price Index (CPI), or 5%, whichever is less. Historically, the District has seen less than 2% actual new growth in each of the last ten years. The District can only receive revenue from new growth if it exists. Not levying for new growth that materializes means that the District loses property tax on the amount not levied. New growth has been flat the last several years.

The proposed levy is 4.4% higher than the 2017 levy extension in the capped funds. This is to capture the 2.1% CPI plus new growth. The actual increase is expected to be 3.1%, which represents the 2.1% increase due to CPI plus 1% new growth. It was explained that it is not detrimental to the taxpayer to submit a levy at a higher rate, because the County Clerk can only allow the District access to the appropriate amount of new growth.

The Board members asked several questions regarding the tentative tax levy and growth.

Ms. Mallek shared the levy timeline in accordance with legal requirements.

October 18, 2018	Presentation of Tentative Levy
November 5, 2018	Publication of Hearing Notice
November 15, 2018	Public Hearing & Levy Adoption
Prior to December 25, 2018	Levy Filed

#### Employee Benefits Renewal for 2019

Ms. Mallek reported that the insurance renewal information had been received from the broker and shared with the district insurance committee. Significant changes, including an increase of communication to staff, were made in 2017 to help control costs for the overall insurance plan, as well as the employees. Since the renewal increase is consistent with the medical inflation/trend of 5.2%, it is believed that the changes had a positive impact on claims. Based on this, the Insurance Committee is recommending no changes to the benefit plans for 2019.

The proposed renewal for medical insurance is 4.9% on a blended average. The Board has a negotiated cap of 6% on the increase in premium they will pick up each year, and employees pay a minimum of 3% for single insurance and 33% of premium for family insurance. The employee cost for single insurance will decrease slightly from \$41.47/month to \$39.54/month and for family insurance will increase from \$568.93/month to \$579.74/month. The employee will be paying 4.96% of the total single premium and 33.11% of the total family premium.

The district offers vision insurance through Vision Insurance Plan (VSP). The broker negotiated a reduction in costs while increasing one benefit for 2019. The premiums are decreasing from \$6.31 to \$5.94 for single coverage and from \$13.88 to \$13.07 for family coverage per month.

The district offers a dental HMO and a dental PPO plan through Guardian. The renewal reflects no increase in premium for the dental HMO and a 0.9% increase in the dental PPO plan. There will be no increase in rates for the district life insurance since we are under a two-year contract.

Ms. Mallek will provide the premiums to the Board before the next meeting, and will bring this back at the November meeting for approval. Ms. Mallek was thanked for the detailed information.

#### Resolution to Regulate Expense Reimbursements

Ms. Mallek presented the *Resolution to Regulate Expense Reimbursements*. By law this needs to be approved annually. Because we have administrative procedures in place that have limits on per-diem reimbursement amounts for all types of reimbursable expenses, we are recommending it be set at the amount of \$296,548, which reflects the total amount included in the 2018-19 budget for professional development expenditures.

**Motion:** R. Olejniczak moved and A. Patel seconded the motion to approve the "Resolution to Regulate Expense Reimbursements."

Roll Call: C. Conley, yes; S. Filipek, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

#### **Facilities Management**

##### Capital Improvement Projects Approval, 2019

Mr. Schulz stated that the 2019 projects were summarized in the presentation at the September 20, 2018 Board of Education meeting. Projects presented in this Capital Improvement plan have been determined based on an analysis of the 5-year facilities master plan, 10-year life safety study, and input from building administration. A detailed review of each building's needs was completed in order to determine which projects shall be completed in the upcoming year. Highlights of projects include replacing the district-wide phone system, flooring in various buildings, replacing the the Patton playground, and South roofing and restoration. A grant will be submitted for this work at South.

The budgeted amount for 2019 Capital projects totals \$2,983,900. Administration will work with the associated vendors to reduce the cost of projects through scope definition and value engineering to obtain the most cost effective solution to the projects presented.

There was discussion regarding replacing the phone system. The district has an antiquated phone system and parts are difficult to obtain. This was in last year's budget, but it was moved to this year.

**Motion:** R. Olejniczak moved and A. Patel seconded the motion to approve the 2019 capital improvement projects as presented.

Roll Call: C. Conley, yes; S. Filipek, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

### **Personnel and Planning** - None

### **Superintendent Report**

#### 2018 Illinois School Report Card

Dr. Bein presented information on the changes to the new Illinois State Report Card, which is aligned with the Every Student Succeeds Act (ESSA). The state will make them public on October 31, 2018, and they will be available on the district website.

Each school will receive one of the four designations; Exemplary, Commendable, Underperforming, and Lowest Performing. The details of each designation and the components that go into determining them were reviewed. The state wants to identify schools in need and provide them recourses

The 5 Essentials Survey must be taken every year, and starting this year, it will be taken by 4<sup>th</sup> - 8<sup>th</sup> graders. Families in the district will receive a letter with information on taking the survey. The Board asked several questions and discussed various aspects of the School Report Cards such as designations and student groups.

#### First Reading of Policies and Exhibits

Dr. Bein presented the following policies and exhibits to the Board for a first reading. These policies and exhibits reflect modifications and additions as recommended by the Illinois Association of School Boards. These will be brought back at another meeting for the final vote.

Press 98:

- 3:40-E Checklist for the Superintendent Employment Contract  
Negotiation Process
- 4:80 Accounting and Audits
- 6:60 Curriculum Content
- 6:240 Field Trips and Recreational Class Trips
- 6:250 Community Resource Persons and Volunteers

7:50 School Admissions and Student Transfers To and From Non-District Schools

First Reading of Policies – Five-Year Review

Dr. Bein presented the following policies as part of the best practice as guided by IASB for a five-year review, keeping material aligned with good governance principles and keeping the legal references current. Minor edits have been made to these policies. These will be brought back at another meeting for the final vote.

Five-Year Review - Press 98:

- 2:105 Ethics and Gift Ban
- 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
- 4:140 Waiver of Student Fees
- 6:10 Educational Philosophy and Objectives
- 6:30 Organization of Instruction
- 6:120 Education of Children with Disabilities
- 6:190 Extracurricular and Co-curricular Activities
- 6:230 Library Media Program
- 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

The Board did not return to closed session.

**Motion:** R. Olejniczak moved and A. Patel seconded the motion to adjourn the meeting.

Roll Call: C. Conley, yes; S. Filipek, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 5/0.

The meeting adjourned at 8:43 p.m.

Submitted,

Lana O'Brien  
Recording Secretary

Approved: November 15, 2018

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President  
Board of Education

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Secretary  
Board of Education

Date minutes available for public inspection: November 19, 2018

Date minutes posted on District website: November 19, 2018