

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes
April 25, 2019

David Page, Vice President of the Arlington Heights School District 25 Board of Education, called the meeting to order on April 25, 2019 to accept a motion to adjourn into closed session at 6:33 p.m. The meeting was held at Olive-Mary Stitt Elementary School, 303 E. Olive Street, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Motion to move into closed session for: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2 (c)(1); Review closed session minutes, 5 ILCS 120/2 (c)(21); Student disciplinary cases, 5 ILCS 120/2(c)(9); Security procedures, school building safety and security, 5 ILCS 120/2(c)(8).



Regular Meeting

David Page, Vice President of the Arlington Heights School District 25 Board of Education, called the meeting to order at 7:30 p.m. on April 25, 2019. The meeting was held at Olive-Mary Stitt Elementary School, 303 E. Olive Street, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Chad Conley, Scott Filipek, Erin Johannesen, David Page, and Anisha Ismail Patel

Board members excused: Brian Cerniglia and Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Eric Olson, Assistant Superintendent of Student Learning; Dr. Jake Chung, Assistant Superintendent for Personnel and Planning; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology; Adam Harris, Head of Communications and Story Telling; Brad Katz, Information Technology Specialist; Lana O'Brien, Recording Secretary; staff; and community.



Organizational Meeting of the Board of Education



Recognitions and Presentations

Mr. Page, on behalf of the Board, and Dr. Bein congratulated Tommy Spiegelman, Thomas Middle School student, who qualified for the State Wrestling Tournament. Brian Kaye, Thomas Middle School Principal, introduced the Thomas coaches, Ben Hamilton and Mike Damico. The wrestling program is in its second year, and this year also included students from South Middle School. The two coaches from South Middle School, Mr. Kaye and the Board were thanked for their support of the program.

Mr. Page, on behalf of the Board, and Dr. Bein congratulated the South Middle School Bowling Team members who qualified for the State Bowling Tournament. Jeff Busse, South Middle School Bowling coach, introduced Katie Ruszczak, who finished 4th at the state tournament.

Mr. Page, on behalf of the Board, and Dr. Bein congratulated the South and Thomas Middle School students that participated in Science Olympiad throughout the school year. Mr. Kaye, Thomas Middle School Principal, introduced coaches, Russ Crittenden and Gabriela Porras, and thanked the coaches and parent volunteers and congratulated the students that participated. Thomas finished 23rd at the state tournament. South Middle School coaches Shaun Marusek and Kim Caro thanked the students, teachers, parents, community members, and former participant coaches. South Middle School came in 9th place at the state tournament.

Community Input

Melissa Cayer thanked everyone that works in the district and advocated for lower property taxes.

Consent Agenda

Motion: E. Johannesen moved and A. Patel seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report (C) Fixed Asset Disposal Report; (D) Invoices (E) Public Hearing on Reduction in Force, Regular and Closed Session Meeting minutes of March 14, 2019

Roll Call: C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 5/0.

Dr. Bein introduced three administrators for the 2019-2020 school year. Dr. Peg Lasiewicki will be the Assistant Superintendent of Student Services, Dr. Becky FitzPatrick will be the Assistant Superintendent of Student Learning, and Ms. Erin Davis will be the Principal of Olive-Mary Stitt Elementary School.

Communications:

The following reports were given:

- NSSEO – Ms. Johannesen reported that NSSEO is changing the way that things are run at Kirk and Miner. They are working collaboratively with parent organizations to make sure there is a smooth transition.

- ED-RED – Ms. Mallek reported that at the last ED-RED meeting all of the recent legislation was reviewed. An example of the good work that ED-RED does on behalf of school districts was the recent PE bill. Multiple administrators filed notices, and the bill was pulled, but it is still something that we want to keep on our radar. Mr. Page asked about possible legislation for the number of hours in the school day, and Dr. Bein reported that half days would no longer be allowed. Action has not been taken on this legislation, and the state has until May 31 to take action.

There were no reports from the following.

- IASB
- PTA
- ABC25
- ATA

Committee of the Whole Reports

Student Learning

Strategic Plan Update: Elementary World Language Review

Dr. Olson introduced Ms. Shab Poloz, World Language and EL Coordinator, who highlighted the work that was done to study options for world language in Kindergarten through fifth grades. The previous partnership with Language Stars was reviewed. After Language Stars closed their doors and didn't offer further language instruction, Ms. Poloz and Dr. Olson began to research other companies and contact other school districts to inquire about their elementary language program opportunities. It was decided that the district stay with the current model of before and after school instruction because it allows for multiple languages, allows those families who are interested to participate in having world language at the elementary level, and doesn't decrease instructional minutes in other subject areas. *Fun Fluency* was selected last fall because the staff is made up of native and fluent/certified teachers, they use multisensory and research-based teaching methods and focus on long-term retention, they use authentic workbook material and text that allows students to practice lessons at home, and they provide training for staff by an instructional coach.

A video was shown about what a *Fun Fluency* class looks like in District 25. Positive feedback has been received about *Fun Fluency* from parents, students, and staff, and it is being recommended as the elementary world language provider for K-5 students, and to continue to offer classes before and after school. They currently offer Spanish and French, and are developing their Mandarin curriculum to offer this choice in the near future. As part of the review the district will look for three improvements next year: increase the ability of their staff to utilize effective classroom management and behavioral expectations; provide different levels of instruction within grade-level clusters; and increase the home-school connection.

Board members asked several clarifying questions regarding instructional time during the school day and languages offered, and thanked Dr. Olson and Ms. Poloz for the detailed information. Board members were thanked for having this option for students.

Student Services – None

Business and Finance

2019-2020 NSSEO Budget

Ms. Mallek stated that all member districts meet with NSSEO throughout the year regarding the budget. Next year Miner and Kirk will have the same tuition rate, and there will be tuition changes in various programs.

For 2018-2019, we budgeted for 32 students with four contingencies and ended up having 32 students attend NSSEO programs for the year. For 2019-2020, we are budgeting for 30 students known at this point, plus four contingencies. The District 25 total tuition budget is projected to remain relatively the same for 2019-2020, which includes the four contingencies and two private school contingencies. The total anticipated tuition budget of \$2,890,490 represents a decrease of \$10,722. There will be an increase in IDEA revenue of \$33,340, which represents a net positive impact on the budget of \$22,618.

3rd Quarter Budget Update 2018-19

Ms. Mallek reported that for 2018-19, the district budgeted a total deficit of \$5.9 million of which \$1.4 million is not a result of the bonds and projects funded by the bonds. Based upon the results of the first three quarters, it is possible we will end the year with less revenue than budgeted, although the balance due at this point from the State is much less than years past due to the new funding formula. We are also anticipating a reduction in State transportation funding based on our recent audit. We do not anticipate spending the entire expenditure budget. The historical performance range has been +/- 3% of budgeted expenditures. Three percent of budgeted expenditures, excluding construction and debt, is \$2.2 million. There are still numerous unknowns on the revenue side. We have collected only 94.7% of the budgeted spring payments on the 2018 tax levy. For every 1% in taxes not collected, the District loses about \$630,000. The largest factors bearing on final budget results at this point will be the State transportation funding, property taxes, and expenditures. Based on this, the district anticipates ending the year with less of a deficit in total than budgeted. It is possible we end up with a larger deficit in the transportation fund depending on the state reimbursement.

Facilities Management

Award of 2019 Masonry Improvement Projects

Mr. Schulz stated that the award includes scope related to masonry tuck-pointing and other repairs at Windsor, Ivy Hill, Westgate, and Rand. The scope was identified to address failing masonry elevations where mortar, brick, and other sealant failures are evident. Repairs are intended to extend the life of the exterior

building and prevent water infiltration into the building. References were checked on Seyllers, and they were all positive, so we are comfortable working with them. Mr. Page noted that the bid came in at a lower amount than was budgeted, and it was the lowest bid.

Motion: E. Johannesen moved and C. Conley seconded the motion that the Board of Education award Masonry Improvement Projects, including Base Bid#1 and Base Bid #2, to Seyller's Inc. in the amount of \$110,190.

Roll Call: C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 5/0.

Award of 2019 Playground Equipment Purchases

Mr. Schulz stated that this award includes playground equipment scope identified for Patton and Windsor. Patton will be receiving an entirely new playground to replace the existing structure. Windsor will be receiving several new pieces of climbing equipment to supplement the newer playground structure after it became evident that not enough climbing equipment was included in the original design. In addition, this award will include the rubber play surface for Patton. The scope of work will be purchased through the Sourcewell cooperative purchasing contract to continue standardizing the components with the other District 25 playgrounds and ensure competitive pricing. We are very happy with the results of the design and installation of NuToys with the other installations, and this came in at a lower amount than was budgeted.

Motion: E. Johannesen moved and S. Filipek seconded the motion that the Board of Education award Playground Equipment Purchase, to NuToys in the amount of \$271,185 through Sourcewell contract #030117-LSI.

Roll Call: C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 5/0.

Personnel and Planning

Personnel Plan for 2019-2020

Dr. Chung stated that each spring staffing plans are reviewed with school administrators. These staffing projections are based on student enrollment projections, program needs, mandated state programming, student identified needs, and the goals of the district.

Motion: E. Johannesen moved and A. Patel seconded the motion that the Board of Education approve the 2019-2020 Personnel Plan as presented.

Roll Call: C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 5/0.

Superintendent Report

2018-2019 Recognition Status

Dr. Bein stated that every five years the district is audited by the State through a compliance visit. It is a comprehensive audit, which examines personnel files,

student records, curriculum and instructional programs, staff development, facilities and operations, financial records, policies and procedures, and technology programs. The audit team confirms that the district is in compliance in each area, and spends several days reviewing documents.

Dr. Bein noted that she has experienced six audits and is most proud of this one. There were many detailed comments and no areas of non-compliance or areas of concern. Besides performing a detailed review at the district office, the team visited Thomas Middle School and Windsor and Westgate Elementary Schools, and Mr. Kaye, Mrs. Fabrizio, and Dr. Carter did an excellent job hosting them. Dr. Bein thanked the district administrators as each member of the Cabinet team contributes many hours to the review. Lana O'Brien was thanked for being instrumental in organizing all of the necessary materials into a new online program.

The compliance team determined the district to be in full compliance and commended the district on numerous points. Most noticeable to them was the upbeat team spirit and commitment found across the district. They also complimented the district on the impact of the current Strategic Plan, and encourage the district to utilize the experience with this plan as we look to the future. They recommend the district keep doing what we are doing and continue to think outside of the box.

Board members had many positive comments regarding the results. The district has a positive team spirit, which is a testament to Dr. Bein and her staff, and can be seen through the entire district and all of the buildings. The compliance results were presented to the Board first, and will now be communicated to the community.

Communications Scorecard/Report

Mr. Harris stated that establishing consistent communication with the entire community is an objective in the district's Strategic Vision. The Communication Scorecard that was presented adds statistical information to ensure continued focus on that objective. Mr. Harris reviewed the platforms the district is using to communicate to the community. The community comes together on Facebook and start with a conversation. Twitter is the place for colleagues to connect and to see what others are doing. Parents and prospective parents come to the district website for information. It is like a billboard for the district, and we are creating recognition and culture for others to see. The format of the District 25 Dish has been changed to be looser and more fun. It shows what is going on in the district and at each school. The Insight Magazine will be mailed out in late May and will reach every household in Arlington Heights, which is a difficult audience to reach. The goal for the magazine is for the taxpayer to read it and have a positive reaction that their tax dollars are going to a good place.

Board members had several comments regarding the information. The statistics are impressive and it is good to be updated on the data. This information is very dynamic and useful, and the story telling is very powerful. It is good that groups are

targeted utilizing a number of avenues to communicate with a purpose, and that we are trying to reach specific audiences using conscience decisions. Mr. Harris was thanked for the detailed information.

Approve Resolution Authorizing Student Disciplinary Action

Motion: E. Johannesen moved and S. Filipek seconded the motion that the Board of Education move to approve the Resolution Authorizing Student Disciplinary Action.

Roll Call: C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 5/0.

The Board did not return to closed session.

Motion: S. Filipek moved and E. Johannesen seconded the motion to adjourn the meeting.

Roll Call: C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 5/0.

The meeting adjourned at 8:37 p.m.

Submitted,

Lana O'Brien
Recording Secretary

Approved: May 23, 2019

President
Board of Education

Secretary
Board of Education

Date minutes available for public inspection: May 24, 2019

Date minutes posted on District website: May 24, 2019