

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes
December 12, 2019

Brian Cerniglia, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on December 12, 2019 to accept a motion to adjourn into closed session at 6:47 p.m. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees/Independent Contractors/Volunteers of the District, 5 ILCS 120/2 (c)(1); Review closed session minutes, 5 ILCS 120/2 (c)(21); Collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2(c)(2); Matters relating to individual students, 5 ILCS 120/2(c)(10).



Public Hearing on the 2019 Tax Levy



Regular Meeting

Brian Cerniglia, President of the Arlington Heights School District 25 Board of Education, called the meeting to order at 7:30 p.m. on December 12, 2019. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Brian Cerniglia, Chad Conley, Scott Filipek, Erin Johannesen, David Page, and Anisha Ismail Patel

Board members excused: Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Peg Lasiewicki, Assistant Superintendent for Student Services; Brian Kaye, Assistant Superintendent for Personnel and Planning; Dr. Becky FitzPatrick, Assistant Superintendent for the Department of Student Learning; Chris Fahnoe, Director of Technology and Assessment; Adam Harris, Communications Coordinator; Brad Katz, Information Technology Specialist; Lana O'Brien, Recording Secretary; staff; and community.

Recognitions and Presentations

Mr. Cerniglia, on behalf of the Board, and Dr. Bein extended congratulations to the Ivy Hill Elementary School staff for receiving the 2019 National Blue Ribbon award.

Dr. Bein introduced Mr. Scott Kaese, Principal of Ivy Hill Elementary School. Mr. Kaese explained that everyone in the school contributed to the award in some way. Ivy Hill is a great school, and it was a pleasure to work with everyone to reach this goal. The celebration is going to continue with a whole-school assembly on December 13. A video of Ivy Hill students was shown. Dr. Bein thanked Mr. Kaese and the Ivy Hill Staff for their hard work on the process and what they do for the students each day. It's the highest recognition a school can achieve.

Mr. Jason Coyle from Baker Tilly, LLC highlighted information from the fiscal year 2019 Audit Report. Mr. Coyle thanked Ms. Mallek and the Business office as they provided everything the auditors required. The district does a higher level of reporting, which is good for transparency. District 25 achieved the designation of Financial Recognition status, which is the highest category of financial strength from the Illinois State Board of Education. The Management's Discussion and Analysis document does a great job of summarizing the highlights of the year.

Board members stated that the district uses good controls, and checks and balances. Ms. Mallek and her team were commended for their work, and Mr. Coyle was thanked for his report.

Community Input - None

Consent Agenda

Motion: D. Page moved and E. Johannesen seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Fixed Asset Disposal Report; (E) Board Bills; (F) Regular and Closed Session Meeting minutes of November 14, 2019; (G) Memoranda of Understanding Between District 25 and ATA, Meeting Moratorium Days

Roll Call: B. Cerniglia, yes; C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 6/0.

Communications:

The following reports were given:

- NSSEO – Mr. Filipek reported that he attended the NSSEO Board meeting. The NSSEO Board honored a District 25 6th grader from Miner School and highlighted the strides that he has made this year.
- IASB – On behalf of the Board of Education, Mr. Cerniglia voted during the annual delegate assembly at the Joint Annual Conference. He voted against the resolution that would have armed teachers. The vote was far wider than the previous year, and did not pass. Also, the related resolution advocating for state school safety grants was adopted and passed by a significant majority.

- ED-RED – Ms. Mallek reported that meeting was held last Friday. A local legislator spoke regarding property tax legislation that may be presented during the spring session. There was also discussion on the 2020 census, and the importance of trying to make sure that everyone in Illinois is counted so the state receives federal funding.

There were no reports from the following.

- PTA
- ABC25
- ATA

Committee of the Whole Reports

Student Learning

AHSD25 Summer Programs 2019 and 2020

Dr. FitzPatrick along with Diane Kaffka, Assistant Principal/Early Childhood Coordinator, Nick Filipowski, Associate Principal, and Kellie Klasen, Student Services Coordinator, reviewed information regarding last year's Summer U and Extended School Year (ESY) programs, and provided a brief preview for the upcoming summer. Ms. Kaffka will return as the ESY Principal, and Mr. Filipowski and Ms. Klasen will return as the Co-Principals of Summer U for next summer.

Diane Kafka was the principal for the ESY program, which served 138 students in early childhood through grade 7 from June 12 to July 3. They were pleased to host ESY at Greenbrier again because of the Early Childhood supplies and equipment that are housed there. It was explained that ESY is for students that need extra support during the summer. Enrollment was similar to last year, and expenses decreased from the previous year, due to restructuring transportation and streamlining programs.

Mr. Filipowski and Ms. Klasen were Co-Principals of Summer U, which was held at South Middle School. Summer U serviced 518 students from Kindergarten through 7th grades in the mornings of June 12 - 28. As in the past, classes consisted of review and enrichment courses. Enrichment classes are different from what is offered during the school year. There were also opportunities specifically designed for continued growth of the English Learners (EL). The Summer U budget summary was presented, with a final balance of \$4,693.02. The district receives a grant reimbursement for the EL program.

The Summer U Co-Principals worked with Adam Harris and a graphic designer to design a new logo, which was shown, and will be used in subsequent years. Board members asked questions regarding grant funding for EL students.

The dates for 2020 summer programming were presented:

Summer U	June 10 - 30 at South Middle School
ESY	June 10 - July 3 at Greenbrier School

Camp Invention July 6 - 10 at Dryden School
Summer Band July 27 - August 6 at Thomas Middle School

Dates for summer programming will be sent to the community in the District Dish. The Board thanked the group for decreasing the costs and for the excellent summer programs.

Student Services – No Report

Business and Finance

Adoption of the 2019 Tax Levy

Ms. Mallek stated that this information was presented at the last meeting and there were no changes. The district complied with all of the legal requirements.

Motion: D. Page moved and S. Filipek seconded the motion that the Board of Education approve the "Resolution of Arlington Heights School District No. 25, Cook County, Illinois, Providing for the Levy of Taxes for the Year 2019".

Roll Call: B. Cerniglia, yes; C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 6/0.

Five-Year Financial Forecast

Ms. Mallek presented five-year financial projections, which reflect the five-year facility master plan, debt, and assumptions related to revenues and expenditures. As she does each year, Ms. Mallek informed the Board of how the projections are calculated as well as demonstrating what costs we can control and what costs we cannot control.

The current fund balance goal (measured as of June 30) set years ago is 60%, but that was because we often didn't get property tax funds for up to six months following June 30. As the county clerk has streamlined that process and tax dollars regularly come three to four months after June 30, Ms. Mallek would not be uncomfortable going below 60%. It would be reasonable to go back to the Board's prior fund balance goal of 40%.

Ms. Mallek presented two versions of the five-year financial forecast. The first version reflected the average \$2.5 million budget for capital projects, and the second version reflected the updated five-year capital projects forecast with budgets averaging over \$5 million per year. In each case, the district has a balanced budget in the operating funds, but future conversations will be required to determine if capital projects will continue to be paid from reserves. Dr. Bein stated that we want to review all of the funding options as we move forward to pay for the capital projects. The Board asked several questions and there was discussion regarding the fund balance.

Facilities Management

2020 Facilities Capital Improvement Projects Approval

Mr. Schulz stated that the 2020 projects were summarized in the presentation at the previous Board of Education meeting. Projects presented in this Capital Improvement plan have been determined based on an analysis of the 5-year facilities master plan, 10-year life safety study, and input from building administration. A detailed review of each building's needs was completed in order to determine which projects shall be completed in the upcoming year.

The budgeted amount for 2020 Capital projects totals \$5,295,460. Administration will work with the associated vendors to reduce the cost of projects through scope definition and value engineering to obtain the most cost-effective solution to the projects presented. Board members thanked Mr. Schulz for all of the work that he has done.

Motion: D. Page moved and A. Patel seconded the motion that the Board of Education approve the 2020 capital improvement projects as presented.
Roll Call: B. Cerniglia, yes; C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 6/0.

Personnel and Planning – No Report

Superintendent Report

Reading and Adoption of Policies

Dr. Bein noted that the following policies and exhibits are presented to the Board for a reading and adoption. These policies and exhibits reflect modifications and additions as recommended by the Illinois Association of School Boards. Many of these particular policies reflect laws that go into effect on January 1, 2020. Therefore, it is important that we combine our 1st and 2nd readings so that we can align our policies prior to the start of the new calendar year.

Press 102:

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:70 Vacancies of the Board of Education – Filling Vacancies
- 2:70-E Checklist for Filling Board Vacancies by Appointment
- 2:100 Board Member Conflict of Interest
- 2:105 Ethics and Gift Ban
- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:200 Types of Board of Education Meetings
- 2:220 Board of Education Meeting Procedure
- 2:220-E2 Motion to Adjourn to Closed Session
- 2:220-E6 Log of Closed Meeting Minutes
- 2:260 Uniform Grievance and Conflict Resolution Procedures
- 3:40-E Checklist for the Superintendent Employment Contract Negotiation Process
- 4:15 Identity Protection

4:30	Revenue and Investments
4:80	Accounting and Audits
4:150	Facility Management and Building Programs
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:20-E	Resolution to Prohibit Sexual Harassment
5:30	Hiring Process and Criteria
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:250	Leaves of Absence
5:290	Employment Termination and Suspensions
5:330	Sick Days, Vacation, Holidays, and Leaves
6:20	School Year Calendar and Day
6:60	Curriculum Content
6:150	Home and Hospital Instruction
7:20	Harassment of Students Prohibited
7:150	Agency and Police Interviews
7:270	Administering Medicines to Students
8:30	Visitors to and Conduct on School Property

Press 100:

6:135 Accelerated Placement Program

Motion: E. Johannesen moved and S. Filipek seconded the motion that the Board of Education approve the policies presented by the Illinois Association of School Boards.

Roll Call: B. Cerniglia, yes; C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 6/0.

Resolution to Prohibit Sexual Harassment

Dr. Bein explained that the district had already adopted the policy, but the law now requires that the Board adopt the policy through a resolution.

Motion: D. Page moved and E. Johannesen seconded the motion that the Board of Education approve the Resolution to Prohibit Sexual Harassment.

Roll Call: B. Cerniglia, yes; C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 6/0.

The Board did not return to closed session.

Motion: D. Page moved and C. Conley seconded the motion to adjourn the meeting.

Roll Call: B. Cerniglia, yes; C. Conley, yes; S. Filipek, yes; E. Johannesen, yes; D. Page, yes; A. Patel, yes. Motion carried 6/0.

The regular meeting adjourned at 8:31 p.m.

Submitted,

Lana O'Brien
Recording Secretary

Approved: January 16, 2020

President
Board of Education

Secretary
Board of Education

Date minutes available for public inspection: January 17, 2020

Date minutes posted on District website: January 17, 2020