

# Residency 2018

Department of Student Services  
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# State Law

- 105 ILCS 5/10-20.12b
  - Residence of the person who has legal custody is deemed to be the legal residence of the student
  - Only resident pupils of a school district may attend the schools of the district without payment of the tuition
  - A person who knowingly registers a child who does not reside in the district shall be guilty of a misdemeanor

# Current Practice

- Yearly for all grade levels
- Parents must bring three documents from approved list to prove or re-prove residency
- All returning families prove residency during the month of May
- Copies of personal documents (mortgage, utility bill, etc) are placed in the child's record each year
- New families can register during summer, must prove residency in August

# Issues with Current Practice- Families

- Impact on Families:
  - Families must physically visit the building to prove residency during office hours (no night options)
  - Families may have to visit multiple buildings
  - Families have to provide multiple documents to support residency
  - Personal documents are maintained by the District
- Some families experience changes in housing between May and August which are not reported to the District

# Issues with Current Practice- District

- Time consuming for administrative assistants to check documents and make copies for hundreds of families at each building
- Cost of copies
- Space to maintain copies of documents
- Inconsistency in how residency issues are identified and managed
- Increase in number of individuals fraudulently claiming residency in 2017-18 school year

# Trends in 2017-18

- 2015-17
  - 2-3 investigations per year
  - No removals
- 2017-18
  - 10 investigations, August-January
  - 5 removals (2 prior to attendance, 3 after start of year)
  - 2 ongoing investigations
  - Increase in anonymous tips reporting non-resident families
  - Fraudulent documents

# CLEAR Pilot

- CLEAR
  - Online system that checks parent names and addresses against public information to determine “best address”
  - Purchased limited number of verifications for spring 2018
  - Online subscription
- Verified residency for one building
  - Youngest and only (445 families)
  - Checked for “best address”
  - Identified 19 families who could not be verified with more than 80% certainty
  - At least 4 families with no evidence of an Arlington Heights address
  - At least 3 were families that administrative assistant flagged previously

# Recommendations for 2018-19

## RETURNING Families:

- Online verification of addresses for all returning families in spring/summer
- Eliminate paper proof at building level
- Require families who cannot be verified to bring in documentation during first week of August
- Includes returning families with a new EC or kindergarten-age child
- Notification of change via Messenger and pop-up message in InfoSnap



# Recommendations for 2018-19

## NEW Families:

- Prove residency using three-document system
- Only “Part A” document will be maintained
  - Scanned and uploaded into InfoSnap
- Families will only have to prove at one building
- CLEAR address verification will occur within 30 days of enrollment
  - Run all new registrants on the first of the month
  - Non-verified families will be asked to submit additional information to District Office

# Recommendations for 2019-20

- Addition of boundary map to InfoSnap
  - Families with addresses outside of the boundaries will not be able to register online
- Allow new families to upload “Category A” residency document to InfoSnap
  - Eliminate processing of residency documents at building level

# Financial Impact

- Current budget for residency is \$10,000
- Cost to verify 10,000 individuals and have access to individual reports is approximately \$5000
- Will reduce private investigator fees
- Reduce number of non-resident students attending tuition-free

Questions?