

Arlington Heights School District 25
VERIFICATION OF RESIDENCY
(Complete one per family, per school)

7:60-AP2,E4

Child's Name: _____	Grade in 2025-26 _____
Child's Name: _____	Grade in 2025-26 _____
Child's Name: _____	Grade in 2025-26 _____
Child's Name: _____	Grade in 2025-26 _____

I, _____, live at _____
Name of Adult *Address*
which is located within the boundaries of Arlington Heights School District 25.

Step 1: Residency Verification (Part A) – skip to Residency (Part B) if you cannot produce all three (3) documents in Part A

Do you: ☐ Own your own home ☐ Rent ☐ Other: _____

You must provide documentation showing you **live at** the address listed above. Please provide three (3) of the following documents – one (1) document from Category A and two (2) documents from Category B. You should black out account and social security numbers on the documents. ☐

All documents must be current (within past two months) and show your name and address.

Category A – One (1) document

AND

Category B – Two (2) documents

- ☐ Real estate tax bill
- ☐ Signed lease with landlord's phone number listed
- ☐ Mortgage document or payment book
- ☐ Contract for home purchase stating date of closing
- ☐ Section 8 letter
- ☐ Military housing letter
- ☐ Residency Affidavit Form
(only required when permanent residence is with third party)

- | | |
|---|--|
| <input type="checkbox"/> Gas bill | <input type="checkbox"/> Public aid card |
| <input type="checkbox"/> Electric bill | <input type="checkbox"/> Medicaid card |
| <input type="checkbox"/> Water/Sewer bill | <input type="checkbox"/> Food stamp card |
| <input type="checkbox"/> Phone bill | <input type="checkbox"/> Credit card statement |
| <input type="checkbox"/> Internet/Cable bill | <input type="checkbox"/> Pay check stub |
| <input type="checkbox"/> Vehicle registration | <input type="checkbox"/> Driver's license/State ID |
| <input type="checkbox"/> Bank statement | |

**Please contact the school office if you are having trouble collecting all three documents.*

The district may require a home visit and/or additional documentation to verify residency.

Residency Verification (Part B) – skip to Step 2 if you have all three (3) documents in Part A

I am unable to provide three (3) of the above documents because: (check all that apply)

☐ Our family has not had a permanent residence since ____/____/____

Address of last permanent residence: _____

Last school attended: _____

☐ Living in a shelter ☐ Sharing housing with others due to loss of housing, economic hardship, or similar reason ☐ Living at a train or bus station, park or in a car ☐ Living in a hotel, motel, campground, or other similar situation ☐ Abandoned apartment/building ☐ Disaster victim

☐ Unaccompanied Youth ☐ The child is temporarily housed, awaiting DCFS permanent foster care placement.

☐ Other _____

Your child may qualify for additional services - please ask the school office for more information or contact the District's McKinney-Vento Liaison at 847-758-4875.

Please indicate any social service agency you are currently working with: _____

Arlington Heights School District 25
ANNUAL VERIFICATION OF RESIDENCY

Step 2: Relationship to Student

Check ONE below:

- ☐ I am the natural or adoptive parent listed on the birth certificate. Please provide custody agreement, if applicable.
- ☐ I was granted court-ordered guardianship (provide copy of court document).
- ☐ I receive public aid on behalf of the child (provide copy of documentation showing receipt of aid).
- ☐ I have assumed and exercise responsibility for the child and provide him/her with a fixed, nighttime abode. ***Please check each of the following boxes to be true and accurate:***
- ☐ The child is living with me because _____.
 - ☐ I am at least 18 years of age.
 - ☐ The child eats and sleeps at my residence on a regular basis.
 - ☐ The child is not living with me for the sole purpose of having access to the educational programs of the school district.

New enrollees must provide a certified, original birth certificate. A copy will be made and the original returned to you.

Step 3: Affirmation and Warning

Please read the following statements and **initial each**:

_____ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete and accurate.

_____ I understand that knowingly or willfully providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district without the payment of nonresident tuition is a Class C misdemeanor.

_____ I understand that knowingly enrolling or attempting to enroll a child in the school of a school district on a tuition free basis when I know the child to be a nonresident of the school district, unless the nonresident child has a lawful right to attend, is a Class C misdemeanor and I will be liable for payment of tuition, fees, and all other applicable fines.

_____/_____/_____
Date

Adult (Signature)

Adult (Print Name)