

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes September 17, 2015

Regular Meeting into Closed Session

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order at 7:10 p.m. to accept a motion to adjourn into closed session. The meeting was held at Thomas Middle School, 1430 N Belmont Ave., Arlington Heights, Illinois, on Thursday, September 17, 2015.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2 (c)(1); Litigation, 5 ILCS 120/ (c)(11); Collective Negotiation Matters, 5 ILCS 120/2 (c)(2); review closed session minutes, 5 ILCS 120/2 (c)(21).

Newly Tenured Teacher Reception – 7:00 pm

Public Hearing on 2015-16 Budget – 7:15 pm

Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order at Thomas Middle School, 1430 N Belmont Ave., Arlington Heights, Illinois, on Thursday, September 17, 2015, at 7:30 p.m. Roll call was noted and the Pledge of Allegiance recited.

Board members present: Brian Cerniglia, Diana Chrissis, Denise Glasgow, Erin Johannesen, Rich Olejniczak, and David Page.

Board members excused: Chuck Williams

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Ryan Schulz, Director of Facilities Management; Coletta Hines-Newell, Director of Food Services; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary, staff, and community members.

Recognitions and Presentations

Dr. Bein and the Board extended congratulations to the top typers participating in the Summer Typing Challenge. Students logged 72,814 minutes during this challenge.

They are:

Ashlyn Ferguson	Dryden	Timothy Boldt	Olive-Mary Stitt
Katelyn Lee	Greenbrier	Ava Cismoski	Patton
Amish Avasarala	Ivy Hill	Tinh Pham	Westgate
		Zander Bauer	Windsor

The Board congratulated the Newly Tenured Teachers.

Kristy Treven	Dryden	Corinne Duffy	Westgate
Ellen Hajek	Greenbrier	Rose Middleton	South
April Kathan	Ivy Hill	Jennifer Smith	South
Nancy Brown	Olive-Mary Stitt	Stephanie Walker	South
Karen Nordman	Olive-Mary Stitt	Karen Wong	South
Lauren Miller	Patton	Todd Slowinski	Thomas
Jennifer Carney	Westgate	Jennifer Tatara	Thomas

Congratulations were extended to David Melone, retired FOM from Olive-Mary Stitt. He will receive the Award of Merit recognition by the 2015-16 **Those Who Excel** education awards program. The Illinois State Board of Education sponsors this award.

David Page and Brian Cerniglia were congratulated for achieving awards from IASB. David Page has maintained Master Status and Brian Cerniglia achieved Member, LeaderShop.

Community Input - none

Consent Agenda

Motion: E. Johannesen moved and D. Chrissis seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Regular and Closed Session Meeting minutes of August 20, 2015; and (E) Application for Recognition of Schools. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes; and D. Page, yes. Motion carried 6/0.

Communications:

The following reports were received:

- NSSEO – Ms. Johannesen said the NSSEO staff is young and energetic. Three students spoke at the meeting about their opening day experiences. Senator Mark Kirk also spoke at the meeting.
- IASB - Mr. Cerniglia noted the North Cook Division Fall Dinner Meeting will be held October 21, 2015. Any Board members interested in attending should contact Debbie Williams.
- PTA – Ms. Barry said the PTA held its first Council meeting. Dr. Bein shared a report from the Allergy Committee. Ms. Hines-Newell talked about school nutrition, and Adam Harris, Communications Coordinator, introduced himself and talked about his role in the district. PTA members discussed the importance of partnership with ABC/25 Foundation. PTA members continued informal discussion as school groups.
- ABC/25 Foundation – Ms. Downing said ABC/25 Foundation is off to a great start this school year. Their goals are simplifying communication and

increasing transparency. They have met with the principals regarding the grant selection process and three fundraisers are planned.

- ATA –Ms. Drevline reported teachers are enjoying a good start to the school year and loving the SchoolWide literature program. Teachers are using social media, such as twitter and email, to increase communication. Ms. Drevline highlighted Windsor Elementary and showed pictures of students working in the classroom at Fit workstations.

There were no reports from the following:

- ED RED

Committee of the Whole Reports

Student Learning

New Teacher Orientation/Opening Day/Mentor Training

Dr. Olson reported on New Teacher Orientation, Mentor Training, and Opening Day. New staff were welcomed and participated in a four-day orientation. One day was focused on Technology classes. Mentors received a half-day training. New teachers will continue to meet on a monthly basis to discuss various topics. The feedback from Opening Day was very positive. Murray Banks was very inspirational as the guest speaker. He engaged staff as he presented “Recharge, Reenergizing, and Refocus.” Following the morning opening, staff participated in curriculum or department meetings as they continued staff development. Teachers spent the following two days in their buildings preparing for the start of the school year and preparing for specific student groups such as English Learners, special education, advanced, or behavioral needs.

Business and Finance

Administrator and Teacher Salary/Benefits 2015

Ms. Mallek stated that effective January 1, 2012, Sections 10-20.47 and 34-18.38 of the School Code [105 ILCS 5/10-20.47 and 5/34-18.38] were amended to require school districts to report administrator and teacher salary and benefits to the Illinois State Board of Education (ISBE) by October 1, and present the information at a school board meeting before posting on the district website. This report is to comply with School Code.

Public Act 96-0434 Administrator Compensation Report

Ms. Mallek stated that Public Act 096-0434 requires that on or before October 1 of each year, each school district in the State shall post on its Internet website, if any, an itemized salary compensation report for every employee in the district holding an administrative certificate and working in that capacity, including the district superintendent. This report to the Board is to comply with Public Act 096-0434.

2015-16 Budget Adoption

In accordance with legal requirements per 105 ILCS 5/17-1, the Arlington Heights School District 25 tentative budget has been available to the public for at least 30 days. A public hearing was held prior to this board meeting. Ms. Mallek provided the Board with updates to the 2015-16 D25 tentative budget as previously presented in July. Revenues increased \$1,865,341 based on the actual spring 2015 property

tax collections and general state aid. The total change in expenditures from the tentative budget is \$607.931. Some changes to expenditures are related to construction such as additional concrete, mobiles, and bond sale. Additional students in the special education program also changed the numbers in that budget. The deficit fund balance is now approximately \$3.8 million.

Motion: D. Chrissis moved and R. Olejniczak seconded the motion that the Board of Education adopt the 2015-16 Budget as presented. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes; and D. Page, yes. Motion carried 6/0.

Building and Grounds

Construction Project Update

Dr. Bein and Mr. Schulz updated the Board on construction projects at Ivy Hill and Olive-Mary Stitt. Dr. Bein noted that letters had been sent to neighbors of Ivy Hill Elementary School and Olive-Mary Stitt Elementary School notifying them of the petition filed with the Village of Arlington Heights for Special Use and Land Use Variation. The Village Plan Commission approved the district request to use the sites as schools. The Village Design Commission approved the designs for both schools with a few requirements related to landscaping. The Village also requested the color of the addition should also match the existing building.

The bids for site work and work related to construction at Ivy Hill Elementary School and Olive-Mary Stitt Elementary School are due the week of September 17th. Recommendations will be brought to the Board at a Special meeting on October 1, 2015. Construction is expected to begin in October. A ground-breaking ceremony will be held at Ivy Hill Elementary School and Olive-Mary Stitt Elementary School.

Mr. Schulz shared photos of the modular classrooms. Each school has a banner on the mobile. Olive-Mary Stitt's banner says "Wildcats are Mobile Learners" and the banner at Ivy Hill says "Excellence is always under construction."

Mr. Schulz said the logistics of fencing and parking at each of the schools has been fine-tuned.

Mr. Page thanked Dr. Bein and Mr. Ryan for the progress report and liked the banners on the modular classrooms. Asked about a possibility of construction being delayed, Dr. Bein responded that we do not anticipate any delays to our timeline. If needed, bids would be presented to the Board pending approval of variances.

Personnel and Planning

2015-16 Sixth Day Enrollment Report

Mr. Chung provided a snapshot of the sixth day enrollments in the district. Overall enrollments are up by 32 students. The Kasarda demographic report from 2014 accurately predicted student growth.

Mr. Chung shared historical enrollment data. This information shows a steady increase with the highest enrollments this year since 2008. Administrators track and monitor enrollments on a monthly basis in order to maintain low class sizes and be

fiscally responsible. He also discussed enrollments and class sizes by school. Middle school enrollments are also being carefully watched. The current sixth grade class at Thomas Middle School is the largest at 346. Mr. Chung commended the principals for being innovative with space needs when dealing with increasing student numbers.

Board members discussed the class sizes and noted the IS students at Westgate and students from CC and Foundations are integrated into classrooms at Windsor. The enrollments for these schools are reflecting this integration. Asked when the district may engage in a future enrollment study, Dr. Bein said that it would be in our best interest to have a three-year review. Board members were appreciative of the report from Mr. Chung.

Historical Encampment – Waiver of Polices and Procedures

Dr. Bein presented the waiver allowing the historical encampment put on by Rose and McLean, Inc. Due to construction at Olive-Mary Stitt, the location has been changed this year to have the encampment at Dunton Administration offices.

Motion: D. Chrissis moved and R. Olejniczak seconded that the Board of Education waive compliance with Policy 8:30, Community Relations, to allow Dunton Administration Building to host an encampment put on by Rose and McLean, Inc. beginning at 12:00 pm on October 7, 2015 and ending at 12:00 pm on October 9, 2015, where the Rose and McLean, Inc. will spend two nights on District property, carrying period firearms (unloaded) and carrying other period weapons including knives and tomahawks. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes; and D. Page, yes. Motion carried 6/0.

Superintendent Report

Dr. Bein presented the following policies for a first reading. These policies include modifications and additions as recommended by the Illinois Association of School Boards. Most of the modifications are reference updates and do not change the action or intent of the policy. These policies will return for approval by the school board.

May 2015 Updates:

- 2:250 Access to District Public Records
- 3:40 Superintendent
- 3:50 Administrative Personnel Other Than the Superintendent
- 3:60 Administrative Responsibility of the Building Principal
- 4:45 Insufficient Fund Checks and Debt Recovery
- 5:40 Communicable and Chronic Infectious Disease
- 5:120 Ethics and Conduct
- 5:180 Temporary Illness or Temporary Incapacity
- 5:270 Employment At-Will, Compensation, and Assignment
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability
- 6:40 Curriculum Development

August 2015 Updates:

- 2:160 Board Attorney
- 2:160-E Exhibit – Checklist for Selecting a Board Attorney (NEW)
- 2:260 Uniform Grievance and Conflict Resolution Procedures
- 4:50 Payment Procedures
- 5:50 Drug and Alcohol-Free Workplace; Tobacco Prohibition
- 5:270 Employment At-Will, Compensation, and Assignment
- 5:290 Employment Termination and Suspensions
- 6:140 Education of Homeless Children
- 7:10 Equal Educational Opportunities
- 7:40 Nonpublic School Students, including Parochial and Home-Schooled Students
- 7:260 Exemption from Physical Activity
- 7:310 Restrictions on Publications
- 7:325 Student Fundraising Activities
- 8:10 Connection with the Community
- 8:80 Gifts to the District

Dr. Bein reported all Board members attended the Joint Township High School District 214 Board of Education meeting on September 15, 2015. Three topics were discussed: the impact State and Federal legislation has on education; the PreK-14 Initiative, also referred to as the Harper Promise; and School Calendar Discussion. The Harper Promise is an initiative to make college more affordable. Students can earn two full years of tuition-free college by meeting the eligibility requirements and criteria. Board members present discussed what school calendars might look like in the future.

Motion: D. Chrissis moved and R. Olejniczak seconded that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; D. Chrissis, yes; D. Glasgow, yes; E. Johannesen, yes; R. Olejniczak, yes; and D. Page, yes. Motion carried 6/0.

The Board adjourned at 8:30 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: October 15, 2015

David Page
President
Board of Education

Denise Glasgow
Secretary
Board of Education

Date minutes were available for public inspection: October 16, 2015
Date minutes were posted on District website: October 16, 2015