

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes November 19, 2015

Regular Meeting into Closed Session

David Page, President of the Arlington Heights School District 25 Board of Education, called the closed session meeting to order at 6:31 p.m. The meeting was held at Thomas Middle School, 1430 N Belmont Ave., Arlington Heights, Illinois, on Thursday, November 19, 2015.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Litigation, **5 ILCS 120/ (c)(11)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; Student disciplinary cases, **5 ILCS 120/2(c)(9)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

Public Hearing on the 2015 Tax Levy – 7:15 pm

Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order at Thomas Middle School, 1430 N Belmont Ave., Arlington Heights, Illinois, on Thursday, November 19, 2015, at 7:30 p.m. Roll call was noted and the Pledge of Allegiance recited.

Board members present: Brian Cerniglia, Denise Glasgow, Erin Johannesen, and David Page.

Board members excused: Diana Chrissis, Chuck Williams, and Rich Olejniczak

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Ryan Schulz, Director of Facilities Management; Coletta Hines-Newell, Director of Food Services; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary, staff, and community members.

Recognitions and Presentations

- Congratulations to Chris Cho, South Middle School student. He placed 5th in Sectionals in the IESA Golf tournament. He also received a 6th place individual medal for State.
- Thank you to the fifth grade Girl Scouts from Windsor for helping with Trunk or Treat on October 23rd. The Village of Arlington Heights Park District

organized this event. Mr. Chung presented each person with a Certificate of Appreciation.

- Dr. Bein showed a video highlighting Veterans' Day recognitions at all nine D25 schools. Adam Harris and Tim Higgins created the video.
- Dr. Bein extended thanks to Arlington Heights School District 25 Board of Education members for supporting public education and for their commitment and contributions to our public schools, students and community. November 15th was Illinois School Board Members' Day.

Community Input - none

Consent Agenda

Motion: E. Johannesen moved and B. Cerniglia seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report; (C) Invoices; (D) Regular and Closed Session Meeting minutes of October 15, 2015; (E) Fixed Asset Disposals; and (F) School Improvement Plans. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0.

Communications:

The following reports were received:

- IASB - Mr. Cerniglia reported he attended the North Cook Division Fall Dinner and Meeting on October 21st. Dr. Beth Purvis, Illinois Secretary of Education, was the speaker. She talked about her role of collaborating with and directing the 12 state agencies. There was also an opportunity for questions and answers.
- ED RED – Ms. Mallek said the draft model of the State funding formula was reviewed. Ms. Mallek was part of a subgroup that examined the developing model and provided input to be shared with legislators.
- ABC/25 Foundation – Ms. Ryerson reported a grant-writing workshop was held October 1st in partnership with Tech 25. All grants were due November 2nd. Eighty-four applications for the Karen Wessel Bar Teacher Grant were received and 31 applications for the Marian Elliott Excellence in Education Teacher Grant. All nine schools have representatives to read and score the grants. Currently, eight of the nine district schools have qualified for the \$2,500 membership incentive grants.
- ATA –Ms. Drevline said progress reports would go home with students on November 20th. She thanked the Board for their service to the school district and presented them with a gift of appreciation from ATA.

There were no reports from the following:

- NSSEO
- PTA

Committee of the Whole Reports

Student Learning

E-Rate – Internet Safety Information

Mr. Fahnoe said Internet safety information is the focus for staff and students throughout the year. It is incorporated into school curriculum and taught at least once each school year. Safe, appropriate use of the Internet is promoted to students. Staff talk to students about the risks of sharing personal information, recognizing and reporting online harassment and cyber-bullying, copyright laws, and digital citizenship. Information also includes knowing which resources to use. Staff use the acronym THINK meaning True; Helpful, Inspiring, Necessary, Kind, to help guide students to be thoughtful digital citizens.

Website Redesign

Mr. Fahnoe reported plans are underway to redesign the district website. Mr. Fahnoe is looking for a platform to increase access to layouts and apps, work well on mobile devices, and provide an easy platform for staff and department content pages. They are looking for a modern design that is interactive. Changing website design will take time and staff will be provided with training. Mr. Fahnoe said they will field test the new website, looking for feedback, accessibility, and ease of use. Board members suggested Mr. Fahnoe receive input from parents.

Business and Finance

Workers' Compensation Insurance Renewal 2016

Ms. Mallek presented information on renewals for workers' compensation insurance. The increase in premium is minimal. A motion will be brought to the Board at the next meeting.

Employee Benefits Renewal 2016

Ms. Mallek noted information regarding employee benefits renewal for 2016 was presented at the November 19th meeting. She said there were no changes to the previously presented information.

Motion: E. Johannesen moved and B. Cerniglia seconded the motion that the Board of Education approve the "*RESOLUTION for the Continuation of Various Insurance Coverages for the 2016 Calendar Year.*" Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0

Award of Security Camera Bid

Ms. Mallek said security cameras were part of the capital projects approved last January. The district put the item out to bid and bids were opened November 9th. She is recommending the lowest bidder. A grant will cover 50% of the total cost

reimbursement for this project. Security cameras will be replaced at South and Thomas Middle Schools.

Motion: E. Johannesen moved and D. Glasgow seconded the motion that the Board of Education award the security camera upgrade bid to National Telecom. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0

2015 Tentative Tax Levy

Ms. Mallek presented the tax levy at the Public Hearing prior to the regular school board meeting. There were no questions. Mr. Page said the levy is set conservatively high in order to capture new growth, but it is expected to get the lower amount.

Motion: E. Johannesen moved and D. Glasgow seconded the motion that the Board of Education adopt the *Resolution of Arlington Heights School District No. 25, Cook County, Illinois, Providing for the Levy of Taxes for the Year 2015*. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0

Mail Machine Lease Agreement

Ms. Mallek noted School Code allows a school district to enter into a lease of equipment for a period not to exceed five years. She looked at purchasing a document folder for district use, but found the best option was to lease the mail machine with a scale and a folding machine.

Motion: E. Johannesen moved and D. Glasgow seconded the motion that the Board of Education approve the lease agreement with Neopost for 63 months at \$306/month. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0

Building and Grounds - none

Personnel and Planning – none

Superintendent Report

Dr. Bein presented the listed policies for a second reading. Changes to the policies reflect the recommendations from administration, Illinois School Board of Education and changes in Illinois law.

Motion: E. Johannesen moved and B. Cerniglia seconded the motion that the Board of Education approve the following policies for a second reading as presented with modifications and additions as recommended by the Illinois Association of School Boards. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0.

May 2015 Updates:

- 2:250 Access to District Public Records
- 3:40 Superintendent
- 3:50 Administrative Personnel Other Than the Superintendent
- 3:60 Administrative Responsibility of the Building Principal
- 4:45 Insufficient Fund Checks and Debt Recovery
- 5:40 Communicable and Chronic Infectious Disease
- 5:120 Ethics and Conduct
- 5:180 Temporary Illness or Temporary Incapacity
- 5:270 Employment At-Will, Compensation, and Assignment
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability
- 6:40 Curriculum Development

August 2015 Updates:

- 2:160 Board Attorney
- 2:160-E Exhibit – Checklist for Selecting a Board Attorney (NEW)
- 2:260 Uniform Grievance and Conflict Resolution Procedures
- 4:50 Payment Procedures
- 5:50 Drug and Alcohol-Free Workplace; Tobacco Prohibition
- 5:270 Employment At-Will, Compensation, and Assignment
- 5:290 Employment Termination and Suspensions
- 6:140 Education of Homeless Children
- 7:10 Equal Educational Opportunities
- 7:40 Nonpublic School Students, including Parochial and Home-Schooled Students
- 7:260 Exemption from Physical Activity
- 7:310 Restrictions on Publications
- 7:325 Student Fundraising Activities
- 8:10 Connection with the Community
- 8:80 Gifts to the District

Dr. Bein presented the following additional policies for a second reading. Changes reflect the recommendations from Illinois School Board of Education and changes in Illinois law.

Motion: E. Johannesen moved and D. Glasgow seconded the motion that the Board of Education approve the following policies for a second reading as presented with modifications and additions as recommended by the Illinois Association of School Boards. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0.

- 7:100 Health, Eye, and Dental Examinations;
Immunizations; and Exclusion of Students
- 7:200 Suspension Procedures
- 7:210 Expulsion Procedures

Strategic Planning Update

Dr. Bein said that in 2007 the district embarked on a strategic planning process developing *Vision 2020*, the *WIRED Framework*, and *Goals*. We are now halfway through and would like to revisit the original process. We will work with Ana Weselak from Weselak & Associates. The multi-layered process will be inclusive and transparent. It will include an online survey, committee and subcommittee work developing objectives and an action plan, review of the draft, and presentation to the Board and community. Committee work is expected to begin in January with presentation for adoption in May or June 2016. Board members suggested the process look ahead more than five years. One member recalled the Board had been given a Gary Marx book prior to the 2007 strategic planning process and felt it created a common starting point of understanding as they began the process.

Motion: B. Cerniglia moved and D. Glasgow seconded that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; D. Glasgow, yes; E. Johannesen, yes; D. Page, yes. Motion carried 4/0.

The Board adjourned at 8:18 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: December 17, 2015

David Page
President
Board of Education

Denise Glasgow
Secretary
Board of Education

Date minutes were available for public inspection: _____

Date minutes were posted on District website: _____