



Request to Post Electronic Flyers

Date:

Name of Organization:

Name/subject of flyer:

Contact name:

Contact email address:

Contact phone:

- ☐ a department within the District 25 Administrative building
- ☐ the Arlington Heights Memorial Library ☐ the Arlington Heights Park District
- ☐ the AH Police/Fire Department ☐ a District 214 High School
- ☐ a locally based non-profit organization (please complete verification below)

☐ By checking this box, I certify that the above named organization is not-for-profit and holds current 501(c)(3) tax-exempt status with the IRS.

Tax-exempt #:

print name

signature

Please check the audience(s) for whom your flyer is relevant:

- ☐ Pre-Kindergarten ☐ 5th grade – 8th grade ☐ Whole Family
- ☐ Kindergarten – 5th grade ☐ Parents/Adults ☐ All

Date of Event:

Time frame for flyer to be posted: From: To:

Flyers will be posted on the District Website at www.sd25.org/eflyers

This form, along with verification of non-profit status, may be printed and mailed, emailed or faxed to: Arlington Heights School District 25, c/o Amber McClatchey-Wilson (awilson@sd25.org)
1200 S Dunton Avenue
Arlington Heights, IL 60005
aharris@sd25.org