

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes
April 28, 2016

Regular Meeting into Closed Session

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order to accept a motion to adjourn into closed session at 6:33 p.m. The meeting was held at South Middle School, 400 S. Highland Ave., Arlington Heights, Illinois, on Thursday, April 28, 2016.

The meeting was noticed for closed session to discuss Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, **5 ILCS 120/2 (c)(1)**; Student Disciplinary Cases, **5 ILCS 120/2 (c)(9)**; Collective Negotiation Matters, **5 ILCS 120/2 (c)(2)**; Litigation, **5 ILCS 120/ (c)(11)**; and review closed session minutes, **5 ILCS 120/2 (c)(21)**.

Organizational Meeting of the Board of Education (separate minutes)

Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the regular meeting to order on Thursday, April 28, 2016, at 7:31 p.m. It was held at South Middle School, 400 S. Highland Ave., Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: David Page, Brian Cerniglia, Denise Glasgow, Erin Johannesen, Rich Olejniczak, and Chuck Williams.

Board members excused: Diana Chrissis

Others Present: Dr. Lori Bein, Superintendent; Dr. Eric Olson, Assistant Superintendent for Student Learning; Jake Chung, Assistant Superintendent for Personnel and Planning; Stacey Mallek, Assistant Superintendent for Business/Chief School Business Official; Ryan Schulz, Director of Facilities Management; Chris Fahnoe, Director of Technology and Assessment; Debbie Williams, recording secretary, staff, and community members.

Recognitions and Presentations

David Page, on behalf of the Board, extended congratulations to the following:

- Congratulations Will Stukes and Alesio Xhoxhi, South Middle School students who competed in the Regional History Bee finals. Alesio qualified for the National History Bee to be held June 9-12, 2016 in Chicago.

- Congratulations to South Middle School and Thomas Middle School Science Olympiad teams on their success downstate. Thomas MS finished 10th and South MS finished 4th. Thomas students, sporting Hawaiian styled t-shirts, owned their learning in a student led team effort. South students, coaches and parents, wore red team shirts with the slogan “When Life Gives you Lemons. . .”. Videos were shown from each school.
- ABC/25 Grant Recipients – Doris Downing and Laura Ryerson showed a video highlighting grants teachers have received from ABC/25 Foundation. Celebrating innovators that are impacting students at D25, they thanked teachers for their work and support. They foster innovation, creativity and excellence. These grants will help student success.

Community Input

Annette Felho, Harvard Ave., Arlington Heights, addressed the Board regarding fifth grade testing and preparation for Advanced Language Arts placement tests.

Consent Agenda

Motion: C. Williams moved and B. Cerniglia seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurers Report; (C) Invoices; (D) Fixed Asset Disposal; (E) Regular and Closed Session Meeting minutes of April 7, 2016. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

Communications:

The following reports were received:

- NSSEO – Ms. Johannesen shared that Kirk School will hold its annual Science Fair on May 10th.
- ED RED – Ms. Mallek said TRS was the focus at the last meeting. Other topics included student readiness for college and life, and pension legislation in Springfield and the impact on property taxes.
- ABC/25 Foundation - Doris Downing/ Laura Ryerson reported the *Just Move It! Challenge* had 953 registrations and 496 of those were student registrations. There was a thirty percent increase in registrations for 2016 bringing in a preliminary estimate of \$18,000 for scholarships and grant funding. This event was strongly supported by the community. A special thank you was extended to Jennifer Banks, team leader for the event.

Ms. Downing noted ComEd has partnered with D25 for the Virtual STEM Fair. Students are challenged to explore, examine, and analyze scientific questions related to science, technology, engineering, and math. They can submit a two-minute video of their project. This is a fundraiser for ABC/25 Foundation.

Ms. Downing said there are volunteer openings for next year. ABC/25 has an opening for a co-president, a vice-president for fundraising, and Directors-At-Large advisory positions.

There were no reports from the following:

- IASB
- PTA
- ATA

Committee of the Whole Reports

Student Learning (none)

Business and Finance

NSSEO 2016-17 Budget

Ms. Mallek said the Board had received a copy of the 2016-17 NSSEO budget. Their budget process began in October/November with input from other districts. She discussed tuition costs and projections for 2016-17. We will again budget for 28 students plus four contingencies. The overall tuition budget for District 25 is projected to decrease by 5.3% for next year. The NSSEO 2016-17 budget will be brought to the Board for action at the next meeting.

2015-16 Food Service Kitchen Equipment Bid

Ms. Mallek brought forward the action item to approve the bid for food service kitchen equipment. This equipment will be for Ivy Hill and Olive-Mary Stitt.

Motion: C. Williams moved and D. Glasgow seconded the motion that the Board of Education award the bid for food service kitchen equipment to Thompson & Little in the amount of \$26,601.54 and TriMark in the amount of \$8,409.84. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

Building and Grounds -

South Energy Efficiency Lighting Improvements

Mr. Schulz said the third floor and classroom lighting improvements at South Middle School would be brighter and more efficient.

Motion: C. Williams moved and R. Olejniczak seconded the motion that the Board of Education award Energy Efficiency Lighting Improvements for South Middle School, including Alternate #1, Alternate #2, and Contingency Allowance, to Argon Electric in the amount of \$94,600. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

Thomas and South Middle School STEM Improvements

Mr. Schulz said this Board action would allow for renovations – mechanical, plumbing, and demolitions – to support the new collaborative learning environment

in support of STEM (Science, Technology, Engineering, and Math). Lighting improvements are on hold at this time.

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education award Thomas and South Middle School STEM Improvements, including Contingency Allowance, while rejecting Alternates #1, #2, #3, #4, #5, #6 to Expedia Construction in the amount of \$294,000. Roll Call: B. Cerniglia, yes; C. Williams, abstained; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; and R. Olejniczak. Motion carried 5/0/1.

District Wide Life Safety Toilet Improvements

Mr. Schulz said these improvements allow the district to meet current codes. Improvements include relocation of hand washing sinks and associated finishes at the toilet rooms as outlined in the final life safety report.

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education award District Wide Life Safety Toilet Improvements, including Contingency Allowance, to ATP Enterprise in the amount of \$231,000. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

District Flooring Improvements

Mr. Schulz reported this board action would allow for the replacement of existing worn out flooring surfaces with new, improved finishes. Projects include LMC flooring and select third floor classrooms at South Middle School and corridor flooring replacements at Patton Elementary.

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education award District Flooring Improvements, including deductive Alternate #1 and Contingency Allowance, while rejecting Alternate #2 to Vortex Flooring in the amount of \$172,142. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

District Life Safety Plumbing Improvements

Mr. Schulz said improvements are necessary based on the 10-year life safety inspection. They were identified by engineers and will bring plumbing up to code.

Motion: B. Cerniglia moved and C. Williams seconded the motion that the Board of Education award District Life Safety Plumbing Improvements, including Contingency Allowance to DeFranco Plumbing in the amount of \$340,000. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

South Middle School Water Heater and Water Pump Improvement

Mr. Schulz said two water heaters at South Middle School are no longer operational. This Board action would allow for the replacement of these non-operational water heaters and water pumps servicing the building.

Motion: B. Cerniglia moved and E. Johannesen seconded the motion that the Board of Education award South Middle School Water Heater and Water Pump Improvements, including Contingency Allowance to DeFranco Plumbing in the amount of \$104,945.

Noticing Ernie Peterson Plumbing, Inc. was the low bid, Mr. Williams asked Mr. Ryan if Ernie Peterson Plumbing, Inc. should be the company brought forward for approval of these projects. Mr. Ryan agreed.

Motion: C. Williams moved and B. Cerniglia seconded to amend the motion that the Board of Education award South Middle School Water Heater and Water Pump Improvements, including Contingency Allowance to Ernie Peterson Plumbing, Inc. in the amount of \$104,500. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

Motion: B. Cerniglia moved and E. Johannesen seconded the motion that the Board of Education award South Middle School Water Heater and Water Pump Improvements, including Contingency Allowance to Ernie Peterson Plumbing, Inc. in the amount of \$104,500. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

District Paving and Concrete Improvements

Mr. Schulz said the district paving and concrete improvements would include the concrete installation at the South Middle School north parking lot, food service delivery dock, and in the bus drop off lane. Sidewalk repairs would be included at Rand, Greenbrier, and Dunton.

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education award District Paving and Concrete Improvements, including Alternate #4 and Contingency Allowance, while rejecting Alternates #1, #2, #3, #5, and #5A to Maneval Construction in the amount of \$300,200. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

Personnel and Planning - **2016-17 Personnel Plan**

Mr. Chung presented a personnel plan for 2016-17. This plan was created based on the input of building administrators, the best interests of students, enrollment projections, mandated state programming, student identified needs, and Vision 2020. Contingencies are included to cover additional staff, new students with special needs or unexpected enrollments. Efforts are made to remain fiscally

responsible. Mr. Chung said they continue to monitor enrollments and will make any necessary changes that may be needed.

Superintendent Report

First Reading of policies

Dr. Bein brought forward policies for a first reading as presented with modifications and additions recommended by the Illinois Association of School Boards. These policies will be brought forward for a second reading at the next school board meeting.

- 6:120 Program for the Gifted
- 7:150 Agency and Police Interviews
- 7:240 Conduct Code for Participants in Extracurricular Activities
- 7:305 Student Athlete Concussions and Head Injuries

Enrollment and Facilities - Future Needs

Through a PowerPoint presentation, Dr. Bein, Ms. Mallek, and Mr. Chung provided additional information on enrollments and future facility needs. They shared recommendations for Phase 2, Part A. As a reference, Phase 1 projects occurred during the 2015-16 school year and were detailed at the April 7th school board meeting. A draft of Phase 2 was also shared at the April 7th meeting. This phase addresses the long-term needs at Thomas Middle School and the short-term needs at Greenbrier Elementary.

Phase 2, Part A includes the recommendation to relocate the mobile classrooms from Ivy Hill to Greenbrier Elementary for use during the 2016-17 school year. And implement a long-term solution for Thomas MS via building an addition during the 2016-2017 school year.

Phase 2, Part B addresses a long-term solution for Greenbrier Elementary, Windsor Elementary and Westgate Elementary.

Ms. Mallek proposed relocating the Early Childhood program at Greenbrier Elementary into Dunton administration building. Administration and support services would be condensed to allow for this change. Architects would need to verify what interior changes are needed to accommodate this move.

We anticipate building an addition at Windsor Elementary. The school is currently at capacity and there is not enough room to provide for programs.

Enrollments at Westgate Elementary are expected to decrease over the next few years, however, staff and parents are concerned about the current overuse of small spaces and the need to work with groups in the hallways. The district recently learned the village might approve a 16-house development. This development is located in the Westgate attendance boundary.

Mr. Schulz shared information regarding classroom space at Thomas Middle School. Currently there is no separate music classroom. The hallways are very crowded during passing periods. These hallways are nine feet in width versus 12 feet wide at South Middle School. There is also a need for physical education classroom and commons space.

Mr. Schulz presented two conceptual options for Thomas.

Option 1 for an estimated cost of \$12,600,000 (including architect and CM fees)

New Construction

- New 1 station gym
- New fitness center
- 6 new classrooms
- corridors/ancillary space
- expand commons

Renovations

- remove existing stage for commons expansion
- relocate fitness center to re-open state in existing large gym

Option 2 for an estimated cost of \$14,850,000 (including architect and CM fees)

New Construction

- new 3 station gym
- new locker rooms gym offices and storage
- corridors/ancillary space
- commons expansion

Renovations

- convert existing gym and locker rooms into 5 classrooms and band room
- stage in large gym converted into music room
- convert band room into fitness center

The Board extended the time limit for further discussion.

Dr. Bein said we need detailed plans to see if these projects are feasible. Next steps, a timeline, and long-term solutions need to be addressed.

Board members discussed options and considered how enrollments and programmatic needs have changed. They considered using Rand and Miner as options, but Dunton is believed to be a more economical, long-term option to growing enrollments and a shortage of space.

Approval to Request Detailed Plans

Dr. Bein said that due to growing enrollments in District 25, Thomas Middle School is in need of additional space. Thomas MS has used space creatively to accommodate current enrollments, but an addition would better suit both current and future enrollments. She requested Board approval to request architectural drawings to insure that original design plans are feasible and for cost estimates to be detailed.

Board members discussed the possible cost of architectural drawings. Ms. Mallek said usually if a district goes forward with construction the cost of the plans are considered a part of the project. Board members said D25 tries to build for the present and well as prepare for the future.

Motion: C. Williams moved and D. Glasgow seconded the motion that the Board of Education moves to direct the Superintendent to request detailed drawings for additional space at Thomas Middle School. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

Strategic Planning Process Update

Dr. Bein said the Strategic Planning Team process was successful. She will continue the process by meeting with representatives from the Village of Arlington Heights, the AH Memorial Library, the AH Park District, and surrounding school districts serving Arlington Heights students. Dr. Bein will share a summary of the team's work and drafted goal areas. She will also have a meeting at the Senior Center. Additional thoughts will be incorporated. The consultant will meet with cabinet level administration to review community comments and goals. Cabinet administrators will create an actual working document – a new vision outlining goals, a detailed action plan and timeline. Dr. Bein will share the summary of work with the Strategic Planning Team and they will have an opportunity to ask questions or provide more input. A recommendation will be brought to the Board with a plan for implementation in 2016-17.

Board members agreed it is important not to work in isolation, but build community.

Food Allergy Education Awareness Update

Dr. Bein updated the Board and provided a history with food allergy education in D25. After hearing a parent speak at a school board meeting in spring of 2015 about her child's food allergy, Dr. Bein met with the family. She also received several communications from other parents of children with allergies. Local and national press and media covered the topic and Arlington Heights School District 25 was referenced in each forum.

An Allergy Awareness Committee was formed and the group shared their concerns. District nurses met with administration. Allergy awareness was presented to the PTA Council. It was determined that educating our community is the best beginning step. Some of the results occurring from allergy awareness discussion are: (1) allergy awareness items were shared during National Night Out; (2) all students received allergy education; (3) information was shared at Curriculum Nights and in school newsletters; (4) Teal Pumpkin activities were promoted; and (5) teal t-shirts will be worn by staff during Food Allergy Awareness week. Dr. Bein also noted that Patton is piloting an inclusive lunchroom table so kids with allergies are not eating alone.

Dr. Bein, Mr. Larson, and Ms. Hiltz will be presenting at the National FARE (Food Allergy Research and Education) conference in May. They will also make a presentation at the CDC (Centers for Disease Control) conference.

Dr. Bein said there is more to do, but there have been great beginning steps to make sure kids are safe and comfortable at school. The district will continue to support families with children that have allergies.

Upcoming Special Dates

- Ivy Hill School's 50th Anniversary - April 29, 2016
- Food Allergy Awareness Week - May 8 - 14, 2016
- D25 Retirement Reception - May 26, 2016

Motion: C. Williams moved and E. Johannesen seconded the motion that the Board of Education adjourn. Roll Call: B. Cerniglia, yes; E. Johannesen, yes; D. Page, yes; D. Glasgow, yes; C. Williams, yes; and R. Olejniczak. Motion carried 6/0.

The Board adjourned at 9:42 pm.

Submitted,

Debbie Williams
Recording Secretary

Approved: May 26, 2016

David Page
President
Board of Education

Erin Johannesen
Secretary
Board of Education

Date minutes were available for public inspection: May 27, 2016

Date minutes were posted on District website: May 27, 2016